



FIRE DISTRICT #1 JOHNSON COUNTY
490 New Century Parkway
New Century, KS 66031

MINUTES -- Board of Directors Monthly Meeting
490 New Century Parkway - New Century, KS
December 14th, 2021 at 6:30 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person at Fire Station #1 and was called to order at 6:30 pm by Board Chairman, Mark Burdolski.

The following staff members were present and signed in:

Fire Chief Dennis Meyers	Director Administrative Services Mary Bush
Division Chief Trig Morley	Division Chief Aaron Winkler
Battalion Chief Chris Russell	Battalion Chief EMS Colby Stanchfield
Acting Battalion Chief Adam Robinson	
Administrative Assistant Ashley Smith	

The following guests were present:

Shirley Allenbrand, County Commissioner
Maury Thompson, Deputy County Manager
Robyn Symers, County Budget

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Board Chairman, Mark Burdolski. Board Treasurer Keith Johnson moved to approve the agenda. Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson, Treasurer	Present
Ron Conus	Present
Randy Gregorcyk	Present
Connie Schmidt	Present

II. APPROVAL OF MINUTES

- a. November 2021 Board Meeting Minutes

Board member Connie Schmidt moved to approve the agenda. Board member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

III. FINANCIAL REPORT

a. November 2021 Financial Report

Fire Chief Dennis Meyers presented the November 2021 Financial Report. With diligence over the past year, the District is in good financial condition to finish 2021. Board Treasurer Keith Johnson moved to approve the November 2021 Financial Report. Board Member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

IV. OLD BUSINESS

a. Chief Meyers Report

Assistant Chief Tim Richards's last day was Friday December 17th, 2021. He accepted a job in Pearland, TX.

The merger with Fire District #2 completed November 28th, 2021. The transition has gone extremely well. The staff is due credit for all of their hard work and unity. With the merger, Fire District #2 brought a new payroll and scheduling system with them. It is a robust electronic system that shows payroll and scheduling needs in real time.

Along with the merger all radio numbers for Fire District #1 changed. Chief Morley worked with ECCC to make this a smooth transition.

The new station is coming along. There are delays with material deliveries. The move in date is pushed back to the beginning of January.

All Wildland Deployment payments for 2021 are approved and received by Fire District #1.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

V. CONSENT AGENDA

Board Member Randy Gregorcyk requested items b. and c. be removed from the Consent Agenda for review.

- a. AP 100.06 Base Salary Rates for 2022
- b. AP 100.15 Holidays
- c. AP 100.17 Sick Leave

d. AP 100.37 Family Medical Leave

Board Member Randy Gregorcyk moved to approve AP 100.06 Base Salary Rates for 2022 and AP 100.37 Family Medical Leave. Board Treasurer Keith Johnson seconds the motion. All present board members voted in favor of the motion; the motion carried 5-0.

AP 100.15 Holidays and AP 100.17 Sick Leave will be brought back in January.

VI. NEW BUSINESS

a. Consider approval of new Administrative Policy 100.51 Fire-Medic Program

Battalion Chief EMS Colby Stanchfield presented a new Administrative Policy 100.51 Fire-Medic Program. This policy is created to identify medics and give future employees the opportunity to complete paramedic school.

Board Member Randy Gregorcyk moved to approve a new Administrative Policy 100.51 Fire-Medic Program. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

b. Consider approval of new Administrative Policy 100.52 Narcotics

Battalion Chief EMS Colby Stanchfield presented a new Administrative Policy 100.52 Narcotics. This policy is designed for paramedics carrying narcotics, currently Versed and Fentanyl, specifically storage, administration and documentation of narcotics.

Board Member Randy Gregorcyk moved to approve a new Administrative Policy 100.52 Narcotics. Board member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

c. Consider approval to transfer \$120,000.00 to the S & V Account

Chief Dennis Meyers met with accountant Matt Magle who suggested transferring \$120,000 to Sick and Vacation time account. With two retirements this year, the account needs reimbursed.

Board Treasurer Keith Johnson moved to approve transferring \$120,000 to the S&V Account. Board member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

d. Consider approval to purchase replacement for 2 facility exhaust fans not to exceed \$3,500.00

Chief Dennis Meyers requested approval for replacement of two facility exhaust fans for Station #83 restrooms out of the facility budget.

Board member Connie Schmidt moved to purchase replacement for two facility exhaust fans not to exceed \$3,500.00. Board member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- e. Consider approval to purchase a Verticus Compressor and Fill Station not to exceed \$53,000.00

Chief Dennis Meyers requested approval to purchase a Verticus Compressor and Fill Station not to exceed \$53,000.00. This compressor will be at Station #81 to refill SCBA bottles.

Board Member Randy Gregoryck moved to approve purchase of Verticus Compressor and Fill Station not to exceed \$53,000.00. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- f. Consider approval to purchase EXMARK LAZER Z-series mower not to exceed \$11,000.00

Chief Dennis Meyers requested approval to purchase EXMARK LAZER Z-series mower not to exceed \$11,000.00. It is a zero turn mower for Station #81.

Board Member Randy Gregoryck moved to approve the purchase of EXMARK LAZER Z-series mower not to exceed \$11,000.00. Board member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- g. Consider approval to purchase Comm 30 Self Propelled mower not to exceed \$2,300.00

Chief Dennis Meyers requested approval to purchase Comm 30 Self Propelled mower not to exceed \$2,300.00. It is a push mower for Station #81.

Board member Randy Gregorcyk moved to approve purchase of Comm 30 Self Propelled mower not to exceed \$2,300.00. Board member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Board Member Randy Gregorcyk moved to adjourn the meeting. Board member Connie Schmidt seconded the motion. All present board members voting in favor, the motion carried 5-0.

The meeting was adjourned at 7:20 pm.

Next monthly board meeting will be held on January 11th, 2022 at 6:30 pm. The meeting will be in person at Station 83, 490 New Century Parkway, New Century, KS 66031.

Respectfully submitted by:

**ATTEST:
FIRE DISTRICT #1 JOHNSON COUNTY**

Mary Bush, Recording Secretary

Dennis Meyers, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 11th day of January, 2022.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**