



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
April 11th, 2023, at 7:00 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Chairman Randy Gregorcyk.

The following staff members were present and signed in:

Fire Chief Dennis Meyers	Director of Administrative Services Mary Bush
Division Chief Colby Stanchfield	Division Chief Trig Morley
Division Chief Aaron Winkler	Fire Marshal Brad Ralston
Battalion Chief Tom Turner	Battalion Chief Brad Davis
Lieutenant Medic James Huston	Master Firefighter Kale Neis
Firefighter Nick Avery	Administrative Services Ashley Smith

The following guests were present:

Shirley Allenbrand, Johnson County Commissioner
Joe Connor, Johnson County Assistant County Manager
Jim Francis, Johnson County Fire Services Administrator
Ted Clemons, Johnson County Senior Budget Analyst
Lynne Hermansen, Gardner News

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Chairman Randy Gregorcyk. Board member Connie Schmidt moved to approve the agenda as presented. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Randy Gregorcyk, Chairman	Present
Mark Burdolski, Vice Chair	Present
Ron Conus, Secretary/Treasurer	Present
Keith Johnson	Present
Connie Schmidt	Present

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

We have a new addition to the agenda as suggested by the board at the June 2022 monthly Board meeting. Vice Chairman Mark Burdolski presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

No public was present.

IV. APPROVAL OF MINUTES

a. March 14, 2023 Board Meeting Minutes

Board member Keith Johnson moved to approve the March 14, 2023 Board Meeting Minutes as written. Board Vice Chair Mark Burdolski seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

V. FINANCIAL REPORT

a. March 2023 Financial Report

Chief Meyers presented the March financial report. Fire District #1 is at full staff with all positions refilled. There are still three long-term injuries active. We have one person out with Covid. There are a few line items that are off balance due to coding discrepancies which have been reported to the accountant. This time of year we should be at 74.9% and we are at 75.2%.

Board Treasurer/Secretary Ron Conus moved to accept the March 2023 Financial Report. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

VI. OLD BUSINESS

a. Fire Chief Dennis Meyers Report

Chief Meyers presented that the district has several things going on. Beginning Wednesday April 12, all staff will begin their legal training with District attorney, Andrew Holder. There will be 3-4 days of classes. Board Chairman Randy Gregorcyk asked what courses will be covered with Andrew Holder. The first class will cover social media, harassment, discrimination, retaliation and FMLA. Division Chief Aaron Winkler will be loading all attendance into our training module to keep record of the training. This will be an annual training.

The concrete of Station #82's driveway is complete and should be in full service next week.

The Type 3 Engine is in and being put together right now, to be ready for wildland season.

Last week, two brush trucks were deployed to Abilene, KS to back up local agencies for wildfires.

Last week, the 2022 Financial Audit was completed by a 3rd party. They asked us to make a few adjustments in our year-end financial statements. Otherwise, everything went well.

The Executive Staff is working on the CIP update with truck replacements and equipment delays. In addition cost adjustments had to be considered. In 2026, three trucks will need to be replaced.

Board Chairman Randy Gregorcyk approved an emergency repair on a Foam pump for the truck at Station #83. Board Secretary/Treasurer Ron Conus asked how long a truck is out of service for repairs currently. The Truck at #83 took three months for the part to arrive. Across the board, there is a delay on parts and technician availability. We try to catch all repairs during the annual DOT inspection to stay ahead.

This board meeting will be the last one for Director of Administrative Services, Mary Bush. She is retiring May 12th. We will be having a reception and invitations will be going out this week.

The first quarter newsletter for 2023 is printed and distributed.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VII. NEW BUSINESS

- a. Consider approval of Resolution 23-0001 establishing an Investment Policy

Fire Chief Meyers stated that since there is discussion of investments, we need to have a policy in place prior to beginning. Mary Bush researched and reviewed a few city's policies and ran the information by the attorney. The resolution presented is the outcome.

Division Chief Stanchfield noted that discussions have occurred with Bank of the Midwest and Columbia Capital. This policy is the next step to move forward to investing.

Board Secretary/Treasurer Ron Conus moved to approve Resolution 23-0001, establishing a policy for investment and cash management. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

After the resolution was approved, Chief Meyers made a few comments in regards to working with the county and Joe Connor, Johnson County Assistant Manager, on investments. The current plan is to make a short term investment on our own for six months. This will offer time to discuss options to use the county's shared services for investment options. The next payment from the county is coming in June. Depending on the receipt of that, the dollar amount to invest will be determined.

- b. Consider approval of the 2023-2024 Workman's Compensation insurance renewal.

Division Chief Stanchfield presented the annual Workman's Compensation insurance renewal. Bukaty is the broker for First District #1 and Benchmark is the insurance provider. The Fire District received a 10% rate reduction due to a reduction in the experience modification factor from .82 to .72. The annual premium is \$127,392.00, with an increase of \$11,822.00. The increase is due to increased wages and number of personnel.

Board Member Keith Johnson moved to approve the 2023-2024 Workman's Compensation insurance renewal. Board Secretary/Treasurer seconded the motion. All present board members voted in favor of the motion, the motion carried 5-0.

- c. Consider approval of the 2023-2024 Property and Casualty insurance renewal.

Division Chief Stanchfield presented the annual Property and Casualty insurance renewal. Bukaty is the broker for First District #1 and McNeil & Co. is the provider. The annual premium is \$93,963.90 with an increase of \$4,088.68 over last year's premium. The increase is due to increased personnel and increased, agreed upon, value of apparatus and the addition of the Type 3 Wildland Pumper.

The premium cost of \$93,963.90 includes the Fire District #2 reimbursement of \$4,757.91 (Excess Liability & Sexual Misconduct & Molestation Liability) for the coverage period of May 9, 2023 through May 9, 2024. After reimbursement, the financial impact for 2023 will be \$59,470.66. The premium is paid quarterly in May, August, November and February.

Board Vice Chair Mark Burdolski moved to approve the 2023-2024 Property and Casualty insurance renewal with McNeil & Co. as presented. Board Member Connie Schmidt seconded the motion. All present board members voted in favor; the motion carried 5-0.

- d. Consider approval of Administrative Policy 100.34.

Division Chief Stanchfield presented Administrative Policy 100.34 Group Health Care Benefit for Retired Members. The policy was adopted in 2021. The policy has been updated to reflect eligibility requirements as stated in K.S.A. 12-5040. The District attorney reviewed the policy as well. The changes made do not affect the two retirees currently on the Group Health care.

Board Member Connie Schmidt moved to approve Administrative Policy 100.34. Board Member Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 5-0.

- e. Chairman Gregorcyk will provide an update on the meeting with Johnson County Officials.

Board Chairman Randy Gregoryck presented the Board Members with a summary of the discussions with Johnson County Officials. He requested consensus from the Board members on which directions to take.

1. Consider Budget partnership with Johnson County in crafting forthcoming budget for 2024
2. Create a Fire District #1 subcommittee to address Human Resources
 - a. Discuss the pros/cons of a partnership with the County
 - b. Training of Fire District #1 Human Resources pros/cons
 - i. Internal and initial cost analysis
3. Utilizing County shared services

All present board members agreed upon moving forward with discussing Chairman Gregorcyk's presented options. No action was taken.

Board Chairman Gregorcyk thanked Director of Administrative Services, Mary Bush for her 8

years of service with Fire District #1. He wishes her well and good health. Mary thanked him and said that it's been an honor to work in the department, the group behind them is the best of the best. She appreciates the opportunity. It's been a great joy.

VIII. ADJOURNMENT

Board Member Connie Schmidt moved to adjourn the meeting. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The meeting was adjourned at 7:50 pm.

Next monthly board meeting will be held on May 9th, 2023 at 7:00 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Recording Secretary

Dennis Meyers, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 9th day of May 2023.

APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY