



## JOHNSON COUNTY KS

**FIRE DISTRICT #1 of**

**490 New Century Parkway  
New Century, KS 66031**

### **MINUTES -- Board of Directors Monthly Meeting**

**490 New Century Parkway - New Century, KS**

**August 10<sup>th</sup>, 2021, at 7:00 pm**

A regular monthly meeting of the Fire District #1 Board of Directors was held in person at Fire Station #1 and was called to order at 6:57 p.m. by Board Treasurer Keith Johnson.

#### **The following staff members were present and signed in:**

Interim Fire Chief Dennis Meyers	Assistant Chief Tim Richards
Admin. Services Manager Mary Bush	Division Chief Trig Morley
Division Chief Aaron Winkler	Battalion Chief Chris Russell
Battalion Chief Ken Phelps	Fire Shift Personnel
Administrative Assistant Ashley Smith	
Matt Magle, CPA Hollis Kuckelman Van De Veer, Chartered	

#### **The following guests were present:**

Maury Thompson, Deputy County Manager  
Andrew Holden, Attorney, Partner at Fisher, Patterson, Sayler & Smith, LLP

### **I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Board Treasurer Keith Johnson. Board Member Connie Schmidt moved to approve the agenda. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

### **II. CALL TO ORDER- ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Not Present
Keith Johnson, Treasurer	Present
Ron Conus	Present
Randy Gregorcyk	Present
Connie Schmidt	Present

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

- a. July 13, 2021 Board Meeting Minutes
- b. July 20, 2021 Special Meeting Minutes

The minutes of the Board of Directors monthly meeting conducted on July 13<sup>th</sup>, 2021, was presented for approval. Board Member Randy Gregorcyk moved to approve the minutes as written. Board Member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The minutes of the Board of Directors special meeting conducted on July 20<sup>th</sup>, 2021 was presented for approval. Board Member Connie Schmidt moved to approve the minutes as written. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

## **V. FINANCIAL REPORT**

### **a. July 2021 Financial Report**

The July financial report was presented by Interim Fire Chief Meyers. The financials are on schedule and look good. The airshow was a successful event for the partners, county and city. The partnership between Med-Act and Fire District #1 indicates a successful partnership in the new station.

Board Member Ron Conus moved to accept the July financial report. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

## **VI. OLD BUSINESS**

### **a. Interim Fire Chief Meyers Report**

The new station construction is right on schedule. The airshow and Chief Holly's retirement went well. Payment for last year's Wildland Fire Deployment was received. Applications for new firefighter recruits opened up for Fall hiring. We are working with the county to increase performance measures in fire response, in the increased coverage areas of Johnson County District #1. Five hundred acres of additional warehousing is in the planning phase East of New Century Airport. The Wildland Deployment evaluations were extremely good and show how important our Wildland program is.

### **b. Division Chief Morley**

Division Chief of Operations, Morley, provided an update on the wildland deployments and briefly discussed the new agreement with Kansas Forest Service.

### **c. Division Chief Winkler COVID-19 Update**

Johnson County is at 50% for vaccinated population. Although there is an incline to positivity rates, we are constantly updating our processes and safety protocols.

### **d. Administrative Services Manager Mary Bush Pay Study Review**

Administrative Manager Mary Bush presented a firefighter pay study across the metro area. The program covers starting pay to Master firefighter. The next board meeting will provide benefit figures and additional salary survey information for the board.

**Declaration.** At this time, Board members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

## **VII. CONSENT AGENDA**

## **VIII. NEW BUSINESS**

- a. Consider authorizing Interim Fire Chief Dennis Meyers to execute an agreement with Fisher Patterson Saylor & Smith for legal services.

The new firm representative for Fire District #1 attended the board meeting. Andrew Holden is a partner at Fisher, Patterson Saylor and Smith. Randy inquired about the amount of time needed for meeting notification. Andrew said he was available with short notice. Board Member Connie Schmidt suggested that the board rely on Chief Meyers and Administrative Manager Mary Bush to determine which meetings an attorney representative is necessary.

Board Member Randy Gregorcyk motioned to consider authorizing Interim Fire Chief Dennis Meyers to execute an agreement with Fisher Patterson Saylor & Smith for legal services. Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

## **I. EXECUTIVE SESSION**

Board Treasurer Keith Johnson moved to consider entering executive session to discuss non-elected personnel with Maury Thompson and Andrew Holden at 7:52 pm until 8:30 pm Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The board reentered open meeting at 8:30 pm. Board Member Connie Schmidt motioned to reenter executive session at 8:32 pm until 8:45 pm to discuss non-elected personnel. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The board reentered open meeting at 8:45 pm.

Board Treasurer Keith Johnson moved to authorize Maury Thompson to execute an agreement. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

Board Member Connie Schmidt moved to authorize Interim Fire Chief Meyers to promote Brad Ralston to Fire Marshal of Fire District #1 of Johnson County. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

## **I. ADJOURNMENT**

Board Treasurer Keith Johnson moved to adjourn the meeting. Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting adjourned at 8:46pm.

Next monthly board meeting will be held on September 14<sup>th</sup>, 2021, at 7:00 p.m. The meeting will be in person at Station 121, 490 New Century Parkway.

Respectfully submitted by:

**ATTEST:**  
**FIRE DISTRICT #1 of JOHNSON COUNTY**

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Mary Bush, Recording Secretary

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Dennis Meyers, Interim Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 of Johnson County, Kansas and having been found to be correct as written, or with minor changes as shown above, was approved on this 10th day of August, 2021.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 of JOHNSON COUNTY, KS**