



**FIRE DISTRICT #1 of JOHNSON COUNTY KS**  
**490 New Century Parkway**  
**New Century, KS 66031**

**MINUTES -- Board of Directors Monthly Meeting**  
**490 New Century Parkway - New Century, KS**  
**February 9, 2021 – 6:30 p.m.**

A regular monthly meeting of the Fire District #1 Board of Directors was held via a virtual meeting and was called to order at 6:30 p.m. by Board Chair Mark Burdolski. The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson	Present
Dr. Brian Cook	Present

**The following staff members were present and signed in:**

Deputy Chief Dennis Meyers	Assistant Chief Tim Richards
Assistant Chief Scott Casey	Administrative Services Mary Bush
	Division Chief Aaron Winkler

**The following guests were present:**

None in attendance.

**I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Board Chair Mark Burdolski. Keith Johnson asked that an Executive Session be added to the agenda. Brian Cook moved to approve the agenda with the Executive Session added. Keith Johnson seconded the motion. The motion carried 3-0.

**II. APPROVAL OF MINUTES**

The minutes of the Board of Directors monthly meeting conducted on January 12, 2020 was presented for approval. Keith Johnson moved to approve the minutes as presented. Brian Cook seconded the motion. The motion carried 3-0.

**III. FINANCIAL REPORTS**

The following financial reports were presented and received by the board as information and for

approval:

**a. Financial Report – January 2021**

Financials are presented. There were three payrolls in January and an emergency repair on one of the engines.

Keith Johnson moved to accept the January financials as presented. Brian Cook seconded the motion. The motion carried 3-0.

**IV. OLD BUSINESS**

**a. Chief Kirk Report – no report as he was not in attendance.**

**b. Chief Dennis Meyers Report**

Chief Meyers reported to the Board the BOCC will be moving to change the Fire District board to five members. This is needed due to the expansion of the Spring Hill district.

Met with the Spring Hill City Administrator and he stated he will be retiring in July. The mayor of Spring Hill will not be running during the next election cycle.

There is one Fire District #1 fire fighter working at Fire District #2 as of January per the contract.

Work at the new station is going well and moving along nicely.

The new truck is in production and is on track.

**c. Administrative Services Mary Bush**

Ms. Bush reported the administrative staff is back in the office full time,

Ashley Smith started on February 8<sup>th</sup> and will be working at the front desk.

FSLA training was held last week, with Chief Winkler, Ms. Smith, and Ms. Bush attending.

The SAFER I grant is completed and will be finalizing all the financial reports to FEMA.

Review of Administrative Policies continues.

Social media sites continue to reach a large number of residents.

**d. Chief Tim Richards**

Review of the evaluation process was held with members of the department. A few recommendations were made and will be implemented for 2021.

The last of the Blue Card class is being held. After this session, all but one officer will be certified. Will begin working with the District #2 officers to get them certified.

**e. Chief Scott Casey**

Work on the AFG grant is underway for a large vent fan. The cost of the fan is \$150,000.00.

Working with Officers at District #2 on the water rescue and paramedic programs.

**f. Chief Aaron Winkler**

There is a decrease in COVID 19 positive rates. Currently at 6%.

Thirty personnel have received the second dose of the COVID-19 vaccine. All are doing well.

Mask wearing and social distancing are continuing to be effective in the stations.

**V. NEW BUSINESS**

**VI. CONSENT AGENDA**

**VII. EXECUTIVE SESSION**

Mark Burdolski moved to enter executive session to discuss matters concerning non-elected personnel beginning at 7:00 and resuming regular session at 7:15. Brian Cook seconded the motion. The motion carried 3-0.

The board resumed regular session at 7:15. Keith Johnson moved to enter back into executive session from 7:20 to 7:35 to discuss matter concerning non-elected personnel. Mary Bush was invited to join the session. Brian Cook seconded the motion. The motion carried 3-0.

Regular session resumed at 7:35.

No action was taken.

**VIII. ADJOURNMENT**

Brian Cook moved to adjourn the meeting. Keith Johnson seconded the motion. The motion carried 3-0. The meeting adjourned at 7:40 pm.

Next meeting will be held on March 9<sup>th</sup> at 6:30 p.m. The meetings will continue as virtual meetings.

Respectfully submitted by:

**ATTEST:**  
**FIRE DISTRICT #1 of JOHNSON COUNTY**

---

Mary Bush, Recording Secretary

---

Rob Kirk, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 of Johnson County Kansas and having been found to be correct as written, or with minor changes as shown above, was approved on this 9th day March 2021.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 of JOHNSON COUNTY, KS**

---

Mark Burdolski, Chairman

---

Keith Johnson, Secretary-Treasurer

---

Dr. Brian Cook, Board Member