



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
August 9, 2022, at 7:00 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Board Chairman Randy Gregorcyk.

The following staff members were present and signed in:

Fire Chief Dennis Meyers	Director Administrative Services Mary Bush
Division Chief Trig Morley	Fire Marshal, Brad Ralston
Battalion Chief EMS Colby Stanchfield	
Battalion Chief Brad Davis	Fire Shift Personnel
Administrative Assistant Ashley Smith	
Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered	

The following guests were present:

Ted Clemons, Johnson County Senior Management and Budget Analyst

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Board Chairman Randy Gregorcyk. Board Secretary/Treasurer Ron Conus moved to approve the agenda as presented. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Randy Gregorcyk, Chairman	Present
Mark Burdolski, Vice Chair	Present
Ron Conus, Secretary/Treasurer	Present
Keith Johnson	Present
Connie Schmidt	Present

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

We have a new addition to the agenda as suggested by the board at the June monthly Board meeting. Chairman Randy Gregorcyk presented the public comments as stated; Members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

IV. APPROVAL OF MINUTES

a. July 2022 Board Meeting Minutes

Board member Connie Schmidt moved to approve the July 2022 Board Meeting minutes as written. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

V. FINANCIAL REPORT

a. July 2022 Financial Report

Fire District #1 Accountant, Matt Magle, CPA presented the July Financial report. The district is still on track. July was a three-pay-period month. Board Member Keith Johnson asked why there is so much leftover in the operating budget. Matt stated that the budget has not been republished with the Fire District #2 numbers. Per the County, the district has been advised to wait until the end of the year. Chief Meyers noted that the 2023 budget will include all of the Fire District #2 numbers from the beginning.

Chief Meyers noted that his big concern with the budget is the Overtime account. The financial statement shows that the district has 1% of the year's budget remaining. However, Wildland deployment reimbursements have not been put back into the line item. In addition the overtime payment of \$33,000 from the Fire District #2 contract has not been included. Teachers for the highschool fire program are also funded out of that budget line item. There is approximately \$86,000 total to put back into the line item. However, those funds were received after the July financials were published. The overtime budget has been strained due to numerous fires in the month of July, as well as 2 firefighters out on FMLA, 2-3 Covid positive employees and wildland deployments. Although all of the mentioned funds will be put back into the line item, we will still likely overspend on overtime for the 2022 budget. We still have the SAFER grant that would bring in 3 new firefighters and pay their salaries for 3 years. We should find out if it has been granted in September.

Board President Randy Gregorcyk asked what this year's overtime looks like in comparison to past years. Chief Meyers said that it is a little higher but we also have 22 more employees. Nine of our employees were pulled from the shift coverage to staff Station #81 and were replaced with only 3. That is the minimum we have to do. The district will watch spending in other areas to make it work. Chief Meyers checked in with other departments and districts and they have also seen an increase in overtime this month. Until we have staffing above minimum levels, we will not be able to get away from overtime. Administrative Services Director Mary Bush commended

the Battalion Chiefs for their phenomenal work in filling stations without using overtime.

Board Member Keith Johnson asked when we will receive the reimbursements for the Wildland deployments dating back to February 2022. Chief Meyers said that we have \$214,000 in payments due. We have received \$108,000 so far. We should see additional payments in the next 30 days. The district will work with the accountant to make sure reimbursements are returned to appropriate line items.

Chief Meyers' other concern is Fuel cost. Fuel cost has come down a little and the district is doing everything it can to minimize fuel usage. Each month as soon as financials are published, the district looks over fuel cost and reviews what can be done to save additional fuel for the next month.

Board Secretary/Treasurer Ron Conus stated that this is the first monthly financial report that is concerning to him. The district is 7 months into the year and regular pay, FLSA, and KPF are all over budget. This is the first time he has seen this many overages. Chief Meyers reminded him that pay equalization went into effect in July. There are also a number of increases that will be seen with the Wildland deployment reimbursements. Board Secretary/Treasurer Ron Conus asked what the station lease and vehicle purchase line items are. Each of those is at 90%. Chief Meyers responded that the utility truck that was approved by the Board, came out of that account and the Station lease payment was made this month. It is an annual payment.

No action was taken.

VI. OLD BUSINESS

a. Fire Chief Dennis Meyers Report

Chief Meyers commended Captain Pat Ballard for his hard work on the Johnson County Fair. Chief Morley assisted with that success. There were a few heat issues and minor injuries from rides this year but overall it went well. Chief of Operations Trig Morley noted that the Paola Fire Department provided 3 volunteer firefighters. The District has a good relationship with the Paola Fire Department. The Palmyre Fire Department provided staff as well. We are waiting on a list of names so that we can present those individuals with challenge coins.

A new Wildland Deployment was assigned today for a Prepositioning in Colorado.

Chief Meyers set up a meeting with Mark Dapp, Johnson County Senior Budget Analyst, to review the ten year plan for the Fire District.

Board President Randy Gregorcyk and Chief Meyers met with Edgerton Mayor Don Roberts regarding about 273 new homes going into Edgerton. This is good news for the City of Edgerton to gain more housing. There will be some tax abatements for approximately ten years in five phases of the single family home program. Board President Randy Gregorcyk was impressed with Mayor Roberts' advanced awareness for the Fire District.

Three firefighters were approved for Paramedic school. Fire District #2 agreed to split with the costs with Fire District #1. EMS Chief Colby Stanchfield noted that their orientation is August 10th and they will begin classes next week. All of their books and supplies are purchased.

Operation Chief Trig Morley gave an update on the Garmin KC Airshow. It will be at New Century September 3rd-4th. The district will start staffing for 1-2 rehearsal days and the actual airshow. We are working on an action plan to get those staffed. FROST (Fast Response Safety Team with Fire Suppression) are experts in aircraft rescue. The Air Force out of Forbes also supports us. We have additional crews that come in to support the spectator side of it. We estimate our expenses and the airshow pays the District. We have to count everyone from top to bottom, meals and labor. On September 3rd and 4th, the airshow will be closed to public traffic. The command center for the Air Show will run out of the conference room at Station #83. The Johnson County Sheriff, Gardner and Olathe Police Department, Kansas Highway Patrol, Med-Act and KC Medical, Johnson County EMS and ECCC will assist with the event on site.

Board Member Keith Johnson asked if the outdoor painting at Station #83 is complete. Chief Meyers stated that painting will begin August 15th and should be completed by the Air Show.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VII. CONSENT AGENDA

VIII. NEW BUSINESS

- a. Consider authorizing Chief Meyers to execute a Professional Services Agreement with Johnson County Airport Commission for the purpose of runway inspections, annual inspections of hangers and training at New Century Air Center.

Chief Meyers and Johnson County Airport Commission Executive Director Aaron Otto worked out the new contract with increased charges. Runways will be checked every weekend, twice a day, 52 weeks a year. There are 12 holidays that have to be completed while the airport staff isn't on duty. The Prevention Division does hanger inspections each year. There are 90 inspections. The Fire District will also assist with CPR and Fire Extinguisher training, and safety training and drills. The total contract is \$20, 217.50.

Board Member Keith Johnson asked how often this contract is revised. Chief Meyers answered every two years. However, it has not changed much since 2018. This is approximately an 11% increase. Board President Randy Gregorcyk asked if this contract is enough to cover the trainings. Chief Meyers said yes.

Board Secretary/Treasurer Ron Conus motioned to authorize Chief Meyers to execute a Professional Services Agreement with Johnson County Airport Commission for the purpose of runway inspections, annual inspections of hangers and training at New Century Air Center. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- b. Consider authorizing Chief Meyers to execute a Memorandum of Understanding with USD #231 for the purpose to provide Fire Science, Introduction to Safety and CPR/EMR courses to GEHS students.

Chief Meyers said this is the agreement with USD 231 for the school program. This is year four of the program. Eleven students will come every afternoon. They will go through Firefighter I, Firefighter II, and CPR. The school district provides the books. The Fire District provides bunker gear. We have minimal cost other than teacher costs. We pay overtime to the Firefighters to come in and teach the program. The new Superintendent wanted a more detailed MOU than in the past. The program was on the cut list for the school district budget and after discussion with the Interim Superintendent, Dr. James Sutton, it was removed from that list. We have had one person complete the program and apply to work for Fire District #1. It's a good program.

Board President Randy Gregorcyk asked if this is the only program like this in the area. Shawnee Mission School District and Olathe do something as well. Our program has more interaction with the crew. The students do the day-to-day tasks with the shift crews and staff. Chief Morley stated that we do have a partnership with JCCC. The students in our Fire Science program receive College Credits for this course. It helps students financially. The Coordinator of the JCCC Fire Program meets with Battalion Chief Chris Russell regularly. Chief Russell started this program. Firefighter Grant Wernicke JR. and Captain Pat Ballard are the other instructors in the program.

Board Member Connie Schmidt moved to authorize Chief Meyers to execute a Memorandum of Understanding with USD #231 for the purpose to provide Fire Science, Introduction to Safety and CPR/EMR courses to GEHS students. Board Secretary/Treasurer Ron Conus moved to second the motion. All present board members voted in favor of the motion; the motion carried 5-0.

Prior to adjournment, Director of Administrative Services Mary Bush reminded Board Members that each of them has a timeline of budget events in their meeting packets. The Board of County Commissioners budget presentation is September 1st. On August 23rd, 2022, the public hearing to exceed neutral revenue rate and budget meeting will be held at Station #81 at 7:00 pm. She thanked Ted Clemons, Johnson County Senior Management and Budget Analyst for his assistance with the budget proceedings.

IX. EXECUTIVE SESSION

X. ADJOURNMENT

All present board members voting in favor, the motion carried 5-0.

The meeting was adjourned at 7:50 pm.

Next monthly board meeting will be held on September 13th, 2022 at 7:00 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Mary Bush, Recording Secretary

Dennis Meyers, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 13th day of September, 2022.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**