



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
March 10th, 2022 at 6:30 pm

A regular monthly meeting of the Fire District #1 Board of Directors meeting was held in person and was called to order at 6:30 pm by Board Chairman Mark Burdolski.

The following staff members were present and signed in:

Fire Chief Dennis Meyers	Director Administrative Services Mary Bush
Division Chief Trig Morley	Division Chief Aaron Winkler
Battalion Chief Chris Russell	Battalion Chief EMS Colby Stanchfield
Fire Shift Personnel	Administrative Assistant Ashley Smith

The following guests were present:

Maury Thompson, Deputy County Manager
Andrew Holder, Attorney, Partner at Fisher, Patterson, Saylor & Smith, LLP
Ted Clemons, Johnson County Senior Management and Budget Analyst

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Board Chairman Mark Burdolski. Board member Randy Gregorcyk moved to approve the agenda as presented. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson, Treasurer	Present
Ron Conus	Present
Randy Gregorcyk	Present
Connie Schmidt	Present

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

a. February 2022 Board Meeting Minutes

Board member Randy Gregorcyk moved to approve the February 2022 Board Meeting minutes as written. Board member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

IV. FINANCIAL REPORT

a. February 2022 Financial Report

Fire Chief Meyers presented the February 2022 Financial Report. The second Fire District #2 payment will be disbursed in the second quarter. At the end of first quarter, all financials between Fire District #1 and Fire District #2 will be squared up prior to the next disbursement to balance funding. Board Treasurer Keith Johnson moved to approve the February 2022 Financial Report. Board member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

V. OLD BUSINESS

a. Fire Chief Dennis Meyers Report

Fire Station #81 is mostly finished. There are few things that need to be taken care of. A roof leak was discovered today and is already fixed. Funding should be closed out within the next 60 days. We are currently within \$1,000.00 of our projected costs for the project.

February 15th, 2022, Fire Station #81 opened and became fully operational with a complete fire crew.

April 6th, 2022 Fire District #1 will be holding a Hose Uncoupling Ceremony from 9:00 am to 10:00 am. Invitations will be emailed out. City and County officials, retired staff and Chief will be invited to attend.

Chief Morley reported on the Cottonwood Fire Complex in Hutchinson, KS. Fire District #1, along with two other agencies were deployed to Hutchinson, KS, for 48 hours, to assist in de-escalating the catastrophic fire. The fire, made up of 12,000 acres, destroyed 35 residential buildings, 98 outbuildings, 110 vehicles and claimed 1 fatality. Kansas Governor Kelly visited Hutchinson and took a photograph with the entire task force, showing gratitude for their assistance. The city of Hutchinson is very pleased with the task force response.

Chief Meyers reported on the existing contract with Miami County for fire protection. In 2023, the contract will need to be renewed. Miami County hopes to enter into contract with Fire District #1 directly, with hopes of a multi-year contract. Currently, Fire District #1 runs between 20-25 calls per month in that area.

With fuel prices climbing, Fire District #1 is implementing plans to minimize travel of engines between Fire Stations and errands. Instead, staff is encouraged to utilize the smaller trucks to minimize fuel usage.

Chief Meyers is meeting with the county assessor to see preliminary county numbers for sus

evaluation. This will assist in preparation in 2023 funding.

Main Street in Gardner is under construction and will continue to be for many months. The Fire District staff are holding daily briefings to determine the best routes for call access and areas to avoid.

Thursday, March 10th, Edgerton City Council will be meeting to evaluate the closure of 191st St at the Gardner city limit. Fire Chief Dennis Meyers will be in attendance to protest the closure. Closing 191st Street will greatly impact emergency staff to properly respond to two businesses and residences. One of those residences had a fire just last week. The outcome of that response would have been greatly impacted if crews were forced to drive miles around the direct route.

The 2016 Chevy Tahoe that was anticipated for trade in, has had several inquiries for private purchase. Chief Meyers requested that if the purchase rate is higher than the trade-in value, would the board approve the sale. The board has no objections to the private sale of the Tahoe, for no less than \$31,000.00.

Chief Meyers noted that Board Treasurer Keith Johnson approved the resignation of Fire District #1 Station buildings in need of correction. The pricing for the signage had a deadline prior to the board meeting.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VI. CONSENT AGENDA

VII. NEW BUSINESS

- a. Consider approval to purchase product and service from Ka-Comm for the boosting of radio and cell service inside Station 81 not to exceed \$35,000.00 and transfer of money from the contingency fund for payment.

Battalion Chief Chris Russell reported the issues of radio and cell phone communication within Station #81. This was an anticipated issue and has proven so. Battalion Chiefs have been unreachable by Emergency Communications when inside the building. Chief Russell sought bids for the project. Ka-Comm is a company that the district has an established relationship with. The district is requesting \$35,000 maximum to provide flexibility for any stock issues that may arise.

Board Member Randy Gregorcyk moved to approve the purchase of product and service from Ka-Comm for the boosting of radio and cell service inside Station 81 not to exceed \$35,000.00 and transfer of money from the contingency fund for payment. Board Treasurer Keith Johnson seconded the motion. All present board members voting in favor, the motion carried 5-0.

- b. Consider authorizing the Fire Chief to purchase a Bendix King VHF Mobile Radio, KNG- M150, for wildland fire assignments for \$3,120.00 from Power Works.

Operations Division Chief Trig Morley presented the replacement of a 12 year old radio. The radio requested is compatible with federal government usage on wildland deployments. This

summer the current radio failed transmission. The new radio is available for immediate shipment from Power Works, using Wildland funding from account #9013.

Board Treasurer Keith Johnson moved to authorize the Fire Chief to purchase a Bendix King VHF Mobile Radio, KNG- M150, for wildland fire assignments for \$3,120.00 from Power Works. Board Member Ron Conus seconded the motion. All present board members voting in favor, the motion carried 5-0.

c. Consider approval of Administrative Policy 100.06 Base Salary Rates

Division Chief of Development and Safety Aaron Winkler presented the updated policy to include new items. First a step level increase for the prevention division. This offers financial and career goals for the Fire Inspector position. In addition, a part-time Firefighter/Paramedic position is requested. It will not affect the account 1002 line item. It offers financial savings when needs for a paramedic position fill arises.

Board Member Randy Gregorcyk moved to approve the Administrative Policy 100.06 Base Salary Rates. Board Member Ron Conus seconded the motion. All present board members voting in favor, the motion carried 5-0.

d. Consider approval of Administrative Policy 100.50 Off-Duty Employment

Director of Administrative Services, Mary Bush presented Administrative Policy 100.50 Off-Duty Employment. Upon review of the existing policy, Fire District #1 executive officers request that the requirement for employees to receive approval for outside work be omitted from the policy. Board member Randy Gregorcyk noted that employees' outside employment cannot have conflict of interest. Fire Chief Dennis Meyers noted that typically, there are no conflicts. Should conflicts arise, employees will abstain.

Board Treasurer Keith Johnson moved to approve amended Administrative Policy 100.50 Off-Duty Employment. Board member Connie Schmidt seconded the motion. All present board members voting in favor, the motion carried 5-0.

e. Consider approval of Administrative Policy 100.38 Per Diem

Director of Administrative Services, Mary Bush presented Administrative Policy 100.38 Per Diem. The executive officers recommend this new policy to allow staff to use per diem for district travel for trainings, deployments and other travel needs. Per Diem rates will be determined by the IRS (Internal Revenue Service), GSA rates (General Services Administration). These rates will be determined prior to deployments and travel.

Board member Randy Gregorcyk moved to approve Administrative Policy 100.38 Per Diem. Board member Ron Conus seconded the motion. All present board members voting in favor, the motion carried 5-0.

VIII. EXECUTIVE SESSION

Board Chairman Mark Burdolski moved to enter into executive session, beginning at 7:30 pm until 8:00 pm to discuss items related to Attorney Client Privilege. The Fire Board invited Fire

Chief Dennis Meyers, Director of Administrative Services Mary Bush and Fire District #1 attorney, Andrew Holder. Board member Randy Gregorcyk seconded the motion. All present board members voting in favor, the motion carried 5-0.

Board Treasurer Keith Johnson moved to resume the open meeting at 8:00 pm. Board member Randy Gregorcyk seconded the motion. All present board members voting in favor, the motion carried 5-0.

Board Chairman Mark Burdolski moved to repeal Administrative Policy 100.35 Political Involvement. Board Member Randy Gregorcyk seconded the motion. All present board members voting in favor, the motion carried 5-0.

Board Chairman Mark Burdolski moved to authorize Fire Chief Dennis Meyers and Director of Administrative Services Mary Bush to work with a member of the Fire Board and Legal Counsel to draft Fire Board Bi-Laws for consideration at the April Meeting. Board member Ron Conus seconded the motion. All present board members voting in favor, the motion carried 5-0.

IX. ADJOURNMENT

Board Treasurer Keith Johnson moved to adjourn the meeting. Board member Randy Gregorcyk seconded the motion. All present board members voting in favor, the motion carried 5-0.

The meeting was adjourned at 8:01 pm.

Next monthly board meeting will be held on April 12th, 2022 at 6:30 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Mary Bush, Recording Secretary

Dennis Meyers, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 12th day of April, 2022.

APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY