



**FIRE DISTRICT #1 JOHNSON COUNTY**  
**490 New Century Parkway**  
**New Century, KS 66031**

## **MINUTES -- Board of Directors Monthly Meeting**

**490 New Century Parkway - New Century, KS**

**October 12<sup>th</sup>, 2021, at 7:00 pm**

A regular monthly meeting of the Fire District #1 Board of Directors was held in person at Fire Station #1 and was called to order at 7:00 p.m. by Board Chairman, Mark Burdolski.

### **The following staff members were present and signed in:**

Interim Fire Chief Dennis Meyers	Admin. Services Manager Mary Bush
Division Chief Trig Morley	Division Chief Aaron Winkler
Battalion Chief Ken Phelps	Fire Shift Personnel
Administrative Assistant Ashley Smith	
Matt Magle, CPA Hollis Kuckelman Van De Veer, Chartered	

### **The following guests were present:**

Maury Thompson, Deputy County Manager  
Lynne Hermanson, Gardner News

## **I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Board Chairman, Mark Burdolski. Board Member Keith Johnson moved to approve the amended agenda as written. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

## **II. CALL TO ORDER- ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson, Treasurer	Present
Ron Conus	Present
Randy Gregorcyk	Present
Connie Schmidt	Present

## **III. PLEDGE OF ALLEGIANCE**

## **IV. APPROVAL OF MINUTES**

**a. September 2021 Board Meeting Minutes**

Board Treasurer Keith Johnson moved to approve the September minutes as written. Board Member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

**V. FINANCIAL REPORT**

**a. September 2021 Financial Report**

District Accountant Matt Magle, CPA presented the financial report. Everything is on track with the budget. The district is adjusting line items to appropriately represent true cost per line item. Board Treasurer Keith Johnson inquired about personnel expenses with the Fire District #2 merger. Chief Meyers noted that District #2 will be making quarterly payments for personnel costs.

Board Member Randy Gregorcyk moved to accept the September financial report. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

**VI. OLD BUSINESS**

**a. Interim Fire Chief Meyers Report**

The 2022 Fire District #1 Budget is approved by the Board of County Commissioners. October 22, 2021, the contract with Fire District #2 will be presented for approval to the Board of County Commissioners.

The new station is coming along with completion. A few setbacks on vendor backorders have changed plans but those changes are proving to be beneficial to cost savings. New vendors with readily available material came in under the original cost estimate.

The recruitment process to hire six new firefighters is complete. Six individuals were offered conditional offer letters to begin their career with Fire District #1.

October is Fire Prevention month. The training division has reached over 700 kids so far to teach and demonstrate fire safety in local schools.

Lieutenant Matt Gillotti is deployed on a wildland fire in Oregon. He was requested by the Kansas Forest Service to join this deployment. He is training as a Public Information Officer.

Chief Rob Kirk's retirement celebration is scheduled for October 27, 2021, from 3-5pm Station #121.

**Declaration.** At this time, Board members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

**VII. NEW BUSINESS**

**a. Consider replacement of Battalion Chief Vehicle**

Interim Fire Chief Dennis Meyers presented a Fire Board Action Form for the replacement of the current Battalion Chief vehicle. The truck was due for replacement in 2021. A new fully functioning Battalion Chief truck is estimated at \$66,101.19. After evaluating the current fleet of vehicles, there are 3-4 trucks to trade-in as deductions for the replacement. Certain job positions have been eliminated, removing the

need for them. With those trade-ins, Fire District #1 would have a projected budgetary impact of \$4,000 for the new Battalion Chief vehicle.

Board Treasurer Keith Johnson moved to authorize replacement of Battalion Chief Vehicle. Board Member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- b. Authorize the Interim Fire Chief to open a promotional process for two (2) Captain and one (1) Lieutenant Positions with no budgetary change

Division Chief Trig Morley requested authorization to open the promotional process for two Captains and one Lieutenant position. Current Administrative Policy Guidelines require Board approval prior to beginning this process. These three promotions will complete staffing needs at each station.

Board Member Randy Gregorcyk moved to authorize the Interim Fire Chief to open a promotional process for two (2) Captain and one (1) Lieutenant Positions with no budgetary change Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- c. Consider approval of the 2022 Health, Dental, and Vision insurance plan year.

Administrative Services Manager, Mary Bush, recommended the approval of the 2022 Health, Dental, and Vision insurance plan. Benefits will remain with Humana and Principal. The Fire District is moving out of community pricing with a staff of over 50 people. The four rate structures will include Employee, Employee/Spouse, Employee/Children, and Family. The plan will save the Fire District \$250,000.00 annually.

Board Member Connie Schmidt moved to approve the 2022 Health, Dental, and Vision insurance plan. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

## **I. EXECUTIVE SESSION**

Board Member Connie Schmidt moved to consider entering executive session to discuss non-elected personnel at 7:45 pm until 8:00 pm. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The board resumed open meeting at 8:00 pm.

Board Chairman Mark Burdolski moved to reenter executive session at 8:00 until 8:20 pm. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The Board resumed open meeting at 8:20 pm.

The Board invited Deputy County Manager, Maury Thompson and Fire District attorney Andrew Holder, via telephone into executive session.

Board Member Connie Schmidt moved to reenter executive session at 8:25 until 8:35pm. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The Board resumed open meeting at 8:35pm.

Board Member Connie Schmidt moved to appoint Dennis Meyers as Fire Chief with earnings of \$140,000.00 per year with a one-time retroactive bonus back pay to July 14<sup>th</sup>, 2021, with an effective date of October 12<sup>th</sup>, 2021. Board Member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

Fire Chief Dennis Meyers thanked the Board for their confidence in him. He appreciates the Board's support.

## **I. ADJOURNMENT**

Board Treasurer Keith Johnson moved to adjourn the meeting. Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The meeting adjourned at 8:45 pm.

Next monthly board meeting will be held on November 9<sup>th</sup>, 2021, at 6:30p.m. The meeting will be in person at Station 121, 490 New Century Parkway.

Respectfully submitted by:

**ATTEST:**  
**FIRE DISTRICT #1 of JOHNSON COUNTY**

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Mary Bush, Recording Secretary

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Dennis Meyers, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 of Johnson County, Kansas and having been found to be correct as written, or with minor changes as shown above, was approved on this 9th day of November, 2021.**

**APPROVED by BOARD OF DIRECTORS  
FIRE DISTRICT #1 JOHNSON COUNTY**