



**FIRE DISTRICT #1 JOHNSON COUNTY**  
**490 New Century Parkway**  
**New Century, KS 66031**

**MINUTES -- Board of Directors Monthly Meeting**  
**Via ZOOM Meeting**  
**January 11th, 2022 at 6:30 pm**

A regular monthly meeting of the Fire District #1 Board of Directors was held via a ZOOM meeting and was called to order at 6:30 pm by Board Chairman Mark Burdolski.

**The following staff members were present and signed in:**

Fire Chief Dennis Meyers	Director Administrative Services Mary Bush
Division Chief Trig Morley	Division Chief Aaron Winkler
Battalion Chief Chris Russell	Battalion Chief EMS Colby Stanchfield
Fire Shift Personnel	Administrative Assistant Ashley Smith
Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered	

**The following guests were present:**

Maury Thompson, Deputy County Manager  
Mark Dapp, County Management and Budget Analyst

**I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Board Chairman Mark Burdolski. Board Treasurer Keith Johnson moved to approve the agenda. Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

**CALL TO ORDER - ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson, Treasurer	Present
Ron Conus	Present
Randy Gregorcyk	Present
Connie Schmidt	Present

**II. APPROVAL OF MINUTES**

- a. December 2021 Public Hearing to Amend 2021 Budget Minutes

Board member Connie Schmidt moved to approve the December 2021 Public Hearing to Amend 2021 Budget minutes with corrections of guest names attending, as noted by Administrative Services Director Mary Bush. Board member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

b. December 2021 Board Meeting Minutes

Board member Connie Schmidt moved to approve the December 2021 Board Meeting minutes with corrections of guest names attending, as noted by Administrative Services Director Mary Bush. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

### **III. FINANCIAL REPORT**

a. December 2021 Financial Report

Fire District #1 accountant, Matt Magle presented the December 2021 Financial Report. 2021 ended without exceeding budgetary expenses. Fire Chief Dennis Meyers requested approval of the Board to make supplemental adjustments to the future financial statements to make it more understandable for review. Board member Ron Conus moved to approve the December 2021 Financial Report with supplemental changes as discussed. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

### **IV. OLD BUSINESS**

a. Fire Chief Dennis Meyers Report

Chief Meyers requested a note for the record. Board Member Randy Gregorcyk approved expenditure to remove three trees from Station #85. Board Member Randy Gregorcyk noted that the three trees on the west side of the station pose a threat to the adjacent firehouse and the citizen (same side) property. The ideal vendor quote exceeded the cost limit but after discussion Board Member Randy Gregorcyk agreed to moving forward.

The new station is coming along. There are delays with material deliveries. The move-in date is pending.

Four new firefighters started the Academy on Monday January 10th, 2022. In three weeks, they will complete the Academy and join Station staffing on shifts.

The new strain of Covid has hit Johnson County pretty hard, including Fire District #1. All stations are closed to the public. Firefighters are wearing masks, extra protection and reemphasizing disinfecting stations and apparatus. We have sufficient PPE to maintain staffing and call needs. Administrative staff are working remotely to contain the future spread of Covid. With daily staff meetings, via ZOOM, we will determine when it's appropriate to return to the station.

**Declaration.** At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

**V. CONSENT AGENDA**

**VI. NEW BUSINESS**

- a. Consider approval of Administrative Policy 100.10

Administrative Services Director Mary Bush provided Board Action Forms for review by the Board.

Board Treasurer Keith Johnson moved to approve Administrative Policy 100.10 Financial Compensation as presented. Board member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- b. Consider approval of Administrative Policy 100.15

Administrative Services Director Mary Bush provided Board Action Forms for review by the Board.

Board member Ron Conus moved to approve Administrative Policy 100.15 Holidays as presented. Board member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- c. Consider approval of Administrative Policy 100.17

Administrative Services Director Mary Bush provided Board Action Forms for review by the Board.

Board member Connie Schmidt moved to approve Administrative Policy 100.17 Sick Leave as presented, with an effective date of January 11th, 2022. Board member Randy Gregorcyk seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- d. Consider approval to authorize the Fire Chief to move forward with submitting a SAFER Grant request for 3 firefighters.

Fire Chief Dennis Meyers presented the option of submitting a SAFER Grant request for three firefighters. The submission of this Grant request is a commitment upon the Board. The first three years, all expenses for the firefighters are covered 100%. After three years, the firefighter expenses are the responsibility of Fire District #1.

Board Treasurer Keith Johnson moved to authorize the Fire Chief to move forward with submitting a SAFER Grant request for 3 firefighters. Board member Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

- e. Consider approval to authorize the Fire Chief to move 2021 funds to various accounts.

Chief Dennis Meyers requested approval to assign \$89,311.00 to the Equipment fund and \$100,000.00 to the Contingency fund.

Board Member Randy Gregoryck moved to approve the assignment of funds to the Equipment and Contingency fund as agreed upon. Board Treasurer Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

**VII. EXECUTIVE SESSION**

**VIII. ADJOURNMENT**

Board Member Randy Gregorcyk moved to adjourn the meeting. Board member Connie Schmidt seconded the motion. All present board members voting in favor, the motion carried 5-0.

The meeting was adjourned at 7:25 pm.

Next monthly board meeting will be held on February 8th, 2022 at 6:30 pm. The meeting location is to be determined.

**ATTEST:**

**Respectfully submitted by:**

**FIRE DISTRICT #1 JOHNSON COUNTY**

\_\_\_\_\_  
Mary Bush, Recording Secretary

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Dennis Meyers, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 8th day of February, 2022.**

**APPROVED by BOARD OF DIRECTORS  
FIRE DISTRICT #1 JOHNSON COUNTY**