



**FIRE DISTRICT #1 of JOHNSON COUNTY KS**  
**490 New Century Parkway**  
**New Century, KS 66031**

**MINUTES -- Board of Directors Monthly Meeting**

**490 New Century Parkway - New Century, KS**

**April 13, 2021 at 7:00 pm**

A regular monthly meeting of the Fire District #1 Board of Directors was held via a virtual meeting and was called to order at 7:00 p.m. by Board Chair Mark Burdolski.

**The following staff members were present and signed in:**

Chief Rob Kirk	Deputy Chief Dennis Meyers
Assistant Chief Tim Richards	Administrative Services Mary Bush
Division Chief Aaron Winkler	Division Chief Trig Morley
Division Chief Jerry Holly	Battalion Chief Ken Phelps
Administrative Assistant Ashley Smith	Fire Shift Personnel

**I. CALL TO ORDER- ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson	Present (Joined late due to technical issues)
Brian Cook	Present
Ron Conus	Present
Randy Gregorcyk	Present

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

The meeting agenda was distributed by Board Chair Mark Burdolski. Chief Kirk requested to add New Business Item e. to consider approval for electrical services at Station 1 for fuel tanks, not to exceed \$8300. Randy Gregorcyk moved to approve agenda as amended. Brian Cook seconded the motion. The motion carried 4-0.

**IV. APPROVAL OF MINUTES**

**a. March 2021 Board Meeting Minutes**

The minutes of the Board of Directors monthly meeting conducted on March 9, 2021 was presented for

approval. Brian Cook requested a change on II-capitalize OF, VII a. change spelling to Kansas, b. change spelling to about. Brian Cook moved to approve the minutes with changes. Randy Gregorcyk seconded the motion. The motion carried 4-0.

## **V. FINANCIAL REPORT**

### **a. March 2021 Financial Report**

The March financial report was presented by Chief Kirk. The financials are on schedule and look good.

Ron Conus inquired about the unscheduled overtime. Chief reported that this line item is watched carefully. The increase will even out over the next quarter and is usually caught up by the end of the year.

Brian Cook moved to accept the March financials as presented. Ron Conus seconded the motion. The motion carried 5-0.

### **b. February 2021 Financial Report Reprint**

The February financial packet was reprinted due to an error. The page printed was January's financials. The accountants quickly corrected the error. They would like the books containing errors be returned.

Brian Cook moved to accept the approved reprint of February. Randy Gregorcyk seconded the motion. The motion carried 5-0.

## **VI. CHIEFS REPORT**

### **a. Chief Kirk Report**

Staff and Crews assisted with a fatal car accident at 175<sup>th</sup> and Four Corners Road on April 12, 2021. Assistant Chief Richards contacted the Critical Stress Management Incident team (CISM) to meet with the crews. A second CISM will be conducted on Friday April 16, 2021.

The Pine Gulch Fire reimbursement of \$140, 820.59 was received.

Gas pumps were evaluated for the new station with Chief Holly and the city of Edgerton. Council determined they were not allowing above ground tanks anymore in the city of Edgerton. The tanks will be placed at Station 1. Cost savings will approximate \$60,000 per year for fueling engines and trucks in this manner.

The open squad position has yet to be filled. Over 9600 views of the position occurred on social media. Applications will be reviewed in the coming week.

The Operations Chief position is open but will not be filled for 30-45 days to allow time to make changes to the position before filling.

The County Commissioner visited with Chief Kirk regarding information on the website. The agendas and financials are added.

Keith Johnson requested budget figures for Fire District #2. Chief Kirk is working with Chief Francis to pull those figures together.

**b. Chief Meyers Report**

The new engine is complete, and final inspections were successful. Four personnel went to the Pierce factory to inspect the truck.

The new station concrete floor is poured. The office side will be poured April 14, 2021.

The station finish is still on track. We continue to watch cost and look for ways to save funds and be on budget. The changes to the electrical room saved \$20,000. Randy Gregorcyk was pleased to get the station budget information.

**VII. CONSENT AGENDA**

Five administrative policies were presented on the consent agenda.

- AP 99.04 Smoking and Tobacco Use at Work
- AP100.20 Military Leave
- AP100.34 Group Health Care Benefits for Retired Members
- AP100.37 Family Medical Leave (FMLA)
- AP100.33 Political Involvement is a new policy.
- AP100.35 Political Involvement

Brian Cook moved to approve the consent agenda. Keith Johnson seconded the motion. The motion carried 5-0.

**Declaration.** At this time, Board members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

**VIII. NEW BUSINESS**

- a.** Consider entering into a 3-year agreement with Cloudbakers to provide Google Workspace Business Plus licenses at an annual cost of \$9,072.00. That is 60 users at \$12.60 per user.

Chief Morley presented information from the Fire Board Action Form.

Board member Keith Johnson moved to consider entering into a 3-year agreement with Cloudbakers to provide Google Workspace Business Plus licenses at an annual cost of \$9,072.00. That is 60 users at \$12.60 per user. Ron Conus seconded the motion. The motion carried 5-0.

- b. Consider entering into an agreement with Cloudbakers to provide Google Workspace Business Plus Deployment for project cost of \$13,010.00.

Chief Morley presented information from the Fire Board Action Form.

Board Member Randy Gregorcyk moved to approve motion to consider entering into an agreement with Cloudbakers to provide Google Workspace Business Plus Deployment for project cost of \$13,010.00. Ron Conus seconded the motion. The motion carried 5-0.

- c. Consider approval of Property & Casualty as well as Work Comp Renewal at a cost of \$130,965.50 with Bukaty Company.

Mary Bush reported a cost difference of \$9,345.13 from 2020. All insurance carriers have been experiencing significant loss trends over the last 36 months due to changing weather patterns, districted driving, and increased jury award for bodily injury claims.

Board Member Randy Gregorcyk moved to approve the motion to consider approval of Property & Casualty as well as Work Comp Renewal at a cost of \$130,965.50 with Bukaty Company. Ron Conus seconded the motion. The motion carried 5-0.

- d. Discuss the replacement of Heavy Brush 121. Division Chief Morley presented information. This will be presented at the May 11, 2021 meeting for vote.

No motion was presented.

- e. Request adding additional line item for electrical service at Station 1 for fuel tanks, not to exceed \$8300. Heritage Electric bid was presented.

Heritage Electric bid was presented.

Board Member Ron Conus moved to approve request adding additional line item for electrical service at Station 121 for fuel tanks, not to exceed \$8300. Brian Cook seconded the motion. The motion carried 5-0.

## **IX. EXECUTIVE SESSION**

## **X. ADJOURNMENT**

Board member Brian Cook moved to adjourn the meeting. Randy Gregorcyk seconded the motion. The motion carried 5-0. The meeting adjourned at 8:47.

Next meeting will be held on May 11, 2021 at 7:00 p.m. The meeting will be in person at Station 121, 490 New Century Parkway.

Respectfully submitted by:

**ATTEST:**  
**FIRE DISTRICT #1 of JOHNSON COUNTY**

---

Mary Bush, Recording Secretary

---

Rob Kirk, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 of Johnson County Kansas and having been found to be correct as written, or with minor changes as shown above, was approved on this 11 day of May 2021.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 of JOHNSON COUNTY, KS**