



**FIRE DISTRICT #1 of JOHNSON COUNTY KS**  
**490 New Century Parkway**  
**New Century, KS 66031**

**MINUTES -- Board of Directors Monthly Meeting**

**490 New Century Parkway - New Century, KS**

**May 11, 2021 at 7:00 pm**

A regular monthly meeting of the Fire District #1 Board of Directors was held in person at Fire Station #1 and was called to order at 7:00 p.m. by Board Chair Mark Burdolski.

**The following staff members were present and signed in:**

Chief Rob Kirk	Deputy Chief Dennis Meyers
Assistant Chief Tim Richards	Administrative Services Mary Bush
Division Chief Aaron Winkler	Division Chief Trig Morley
Administrative Assistant Ashley Smith	Fire Shift Personnel

**The following guests were present:**

Shirley Allenbrand, Johnson County Commissioner  
Maury Thompson, Deputy County Manager

**I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Board Chair Mark Burdolski. Keith Johnson moved to approve agenda as amended. Brian Cook seconded the motion. The motion carried 5-0.

**II. CALL TO ORDER- ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson	Present
Brian Cook	Present
Ron Conus	Present
Randy Gregorcyk	Present

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

- a. April 2021 Board Meeting Minutes

The minutes of the Board of Directors monthly meeting conducted on April 13, 2021 was presented for approval. Ron Conus moved to approve the minutes as written. Keith Johnson seconded the motion.

## **V. FINANCIAL REPORT**

### **a. April 2021 Financial Report**

The April financial report was presented by Chief Kirk. The financials are on schedule and look good.

Keith Johnson inquired about adding a separate line item for a Wildland account. Chief Kirk reported that this asset line item has been added and the balance will show on next month's financial report.

Keith Johnson noted that the janitorial line item was down. Chief Kirk reported that this is a quarterly purchase.

Brian Cook moved to accept the April Financial Report. Keith Johnson seconded the motion. The motion carried 5-0.

## **VI. OLD BUSINESS**

### **a. Chief Kirk Report**

The open squad position is filled, as of Monday (May 10<sup>th</sup>, 2021) morning. Over 20 individuals applied, 8 interviewed. We plan for the chosen person to start at the academy by the end of May.

The new budget will be affected by the Senate Bill No. 13. Maury Thompson reported he is working with the revisors office in Topeka to clarify how to proceed with 2022's budget.

Randy requested Johnson County Statute 1936-22 for review. Maury will assist.

Chief Kirk reported that Fire District #1 presented a draft contract to Chief Francis in Fire District #2.

Keith Johnson inquired about insurance time sensitivity. Mary Bush reported that the merger will change the premium pricing.

The fuel tank trenching began. We are waiting on permits to proceed.

Fire District #1 has a quarterly newsletter. Each quarter will highlight different information.

Chief Kirk reported that the district is starting a peer support group for staff to utilize during traumatic events.

The air show is on track for July 2<sup>nd</sup>-4<sup>th</sup>, 2021. Chief Richards and Morley are leading the planning committee. Ron Conus noted that he was impressed with their software and planning.

Three firefighters will be trained in June for YFFR (Yoga for First Responders).

May 22<sup>nd</sup> is the Gardner Demolition Derby as well as the Gardner High School Graduation.

Class B Foam will be used until the replacement (non-carcinogenic) arrives. Two 55-gallon drums are on order.

June 8-10<sup>th</sup>, three crew members will be sent to exclusive training in Wichita for the new engine.

June 22<sup>nd</sup> is the Fire District #1 Pinning Ceremony.

A person of interest has been noted by the Gardner Police Department and Johnson County Sheriff's office for disturbance of the fire station and calls.

Public Safety across the metro is on watch for First Amendment Auditors.

**b. Chief Meyers report**

The new engine is here. Three firefighters are training on it.

The new station is moving along. We are always looking for ways to save on the overall budget.

**c. Chief Winkler-COVID-19 Update**

Firefighters are still wearing masks on all calls. For any calls with covid symptoms, N95 or KN95 masks are worn. Social distancing is still maintained except for the responder working directly with the patient. March 22<sup>nd</sup>, the mask mandate was lifted inside the Fire Station. 70% of personnel within the station are vaccinated.

**Declaration.** At this time, Board members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

**VII. CONSENT AGENDA**

Five administrative policies were presented on the consent agenda.

- a. Administration Policy Number 99.00 Nature of Employment
- b. Administration Policy Number 100.18 Civic Leave
- c. Administration Policy Number 100.19 Funeral Leave
- d. Administration Policy Number 100.21 Leave of Absence Without Pay
- e. Administration Policy Number 100.23 Deferred Compensation
- f. Administration Policy Number 100.24 Retirement & Disability

Randy Gregorcyk moved to remove items d. & f. He inquired about when meetings to determine those item's decisions take place. Chief Kirk stated it is during special meetings.

Randy Gregorcyk inquired whether KPERS is optional for all employees. Mary Bush stated that Ashley Smith is the only KPERS employee. All fire personnel are KP&F.

Randy Gregorcyk motioned to accept Consent Agenda items a, b, c, and e. Keith Johnson seconded the motion. The motion carried 5-0.

Brian Cook motioned to accept Consent Agenda items d and f. Ron Conus seconded the motion. The motion carried 5-0.

## **VIII. NEW BUSINESS**

- a. Consider purchase of a Type 3 Wildland Engine not to exceed \$393,259.52 from Conrad Fire Equipment.

Chief Morley presented information within the Fire Board Action Form.

Randy Gregorcyk moved to consider purchase of a Type 3 Wildland Engine not to exceed \$393,259.52 from Conrad Fire Equipment, as written. Keith Johnson seconded the motion. The motion carried 5-0.

- b. Consider approval of lease agreement with PNC Equipment Finance in the amount of \$46,316.55 annually for ten years for purchase of Pierce Wildland FX3.

Chief Meyers presented the lease options with Pierce and PNC, for an eight-year lease or a ten-year lease.

Keith Johnson moved to consider approval of lease agreement with PNC Equipment Finance in the amount of \$55,610.12 annually for eight years for purchase of Pierce Wildland FX3. Randy Gregorcyk seconded the motion noting an \$18,000 savings for taxpayers. The motion carried 5-0.

## **IX. EXECUTIVE SESSION**

- a. Consider moving into executive session to discuss matters concerning Discussion of non-elected personnel.

Board Chair Mark Burdolski suggested to enter executive session at 8:10 p.m. to resume regular session at 8:40 p.m. Randy Gregorcyk moved to accept moving into executive session to discuss matters concerning Discussion of non-elected personnel. Keith Johnson seconded the motion. The motion carried 5-0.

Resumed the regular meeting at 8:40 pm. No action taken.

## **I. ADJOURNMENT**

Board member Cook moved to adjourn the meeting. Conus seconded the motion. The motion carried 5-0. The meeting adjourned at 8:45 pm.

Next meeting will be held on June 8<sup>th</sup>, 2021 at 7:00 p.m. The meeting will be in person at Station 121, 490 New Century Parkway.

Respectfully submitted by:

**ATTEST:**  
**FIRE DISTRICT #1 of JOHNSON COUNTY**

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Mary Bush, Recording Secretary

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Rob Kirk, Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 of Johnson County Kansas and having been found to be correct as written, or with minor changes as shown above, was approved on this 8th day of June 2021.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 of JOHNSON COUNTY, KS**

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