



FIRE DISTRICT #1 of JOHNSON COUNTY KS
490 New Century Parkway
New Century, KS 66031

MINUTES -- Board of Directors Monthly Meeting
490 New Century Parkway - New Century, KS
January 12, 2021 – 7:00 p.m.

A regular monthly meeting of the Fire District #1 Board of Directors was held via a virtual meeting and was called to order at 7:00 p.m. by Board Chair Mark Burdolski. The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Mark Burdolski, Chairman	Present
Keith Johnson	Present
Dr. Brian Cook	Present

The following staff members were present and signed in:

Chief Rob Kirk	Deputy Chief Dennis Meyers
Administrative Services Mary Bush	Assistant Chief Tim Richards
Assistant Chief Scott Casey	Division Chief Aaron Winkler
Battalion Chief Mike Hirschmann	Captain Pat Ballard
Firefighter Josh Shaw	Firefighter Kensley Buller

The following guests were present:

Matt Magle

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Board Chair Mark Burdolski. Brian Cook moved to approve the agenda as presented. Keith Johnson seconded the motion. The motion carried 3-0.

II. APPROVAL OF MINUTES

The minutes of the Board of Directors monthly meeting conducted on December 8, 2020 was presented for approval. Keith Johnson moved to approve the minutes as presented. Brian Cook seconded the motion. The motion carried 3-0.

III. FINANCIAL REPORTS

The following financial reports were presented and received by the board as information and for approval:

a. Financial Report – December 2020

Accountant Matt Magle reported the December financials.

Brian Cook moved to accept the December financials as presented. Keith Johnson seconded the motion. The motion carried 3-0.

IV. OLD BUSINESS

a. Chief Kirk Report

Chief Kirk reported on year end call totals. Fire District #1 ran 3,001 calls, Fire District #2 ran 2,589, and Leawood ran 3,058. Call volume continues to increase due to illness from COVID-19.

Cares Act reimbursement is completed, and final payments are received.

Station 124 remodel was covered under the CARES ACT except for the carpet.

Hiring is completed for new personnel to assist with the Fire District #2 transition.

Approval was received for the reimbursement of an Administrative Assistant.

b. Chief Dennis Meyers Report

Chief Meyers presented financial information on the new truck for Chief 125. The vehicle came in under the approved budget. The old truck was sold to the vendor.

Work continues on the new building. Drone footage is available on the social media site for residents to view.

The meeting with Water District #7 went well.

c. Administrative Services Mary Bush

Ms. Bush reported the Firefighter eligibility process is completed and there is a good list of potential new hires.

Audit prep is in progress.

Cares act reimbursement is completed, and all funds are received.

The SAFER I grant is completed and will be finalizing all the financial reports to FEMA.

Review of Administrative Policies continues.

The deer rescue that was posted on the Districts Facebook page was picked up by the National News media. The video reached 30,205 viewers.

d. Chief Tim Richards

Working on updates to SPG's and Job Descriptions.

CO Monitors were purchased and attached to EMS bags. They will alert crews for potential carbon monoxide levels in homes.

Will be implementing new forms and processes to track program work.

e. Chief Scott Casey

Truck 122 has been moved to Station 121.

T Bar adaptors have been purchased for SCBA face pieces.

Crews continue doing good work disinfecting the stations. An updated delivery system has been purchased and is in service.

f. Chief Aaron Winkler

Continue to see an increase in COVID-19 positive rates since Christmas. The positive rates are currently 31.3%.

Thirty personnel have received the first dose of the COVID-19 vaccine. All are doing well. The second series will be offered after 28 days.

V. NEW BUSINESS

VI. CONSENT AGENDA

1. Verbal approval made on January 5th by Board Members through Chief Kirk regarding agreement between Fire District #1 and Fire District #2 for the purpose of hiring one Firefighter and one Administrative Assistant. Fire District #2 will pay for both annual salaries and benefits for the Firefighter. Fire District #1 will pay the benefits for the Administration Assistant.
2. Administrative Policy Number 100.06 subject: Base Salary Rates yearly review and additions as needed.

Brian Cook moved to accept the consent agenda. Keith Johnson seconded the motion. The motion carried 3-0.

VII. EXECUTIVE SESSION

Mark Burdolski moved to enter into executive session to discuss matters concerning personnel beginning at 7:42 and resuming regular session at 8:10. Brian Cook seconded the motion. The motion carried 3-0.

Regular session resumed at 8:10 pm.

VIII. ADJOURNMENT

Brian Cook moved to adjourn the meeting. Keith Johnson seconded the motion. The motion carried 3-0. The meeting adjourned at 8:12 pm.

Next meeting will be held on February 9th at 6:30 p.m. The meetings will continue as virtual meetings.

Respectfully submitted by:

Mary Bush, Recording Secretary

ATTEST:
FIRE DISTRICT #1 of JOHNSON COUNTY

Rob Kirk, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 of Johnson County Kansas and having been found to be correct as written, or with minor changes as shown above, was approved on this 9th day January 2021.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 of JOHNSON COUNTY, KS**

Mark Burdolski, Chairman

Keith Johnson, Secretary-Treasurer

Dr. Brian Cook, Board Member