



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
August 8, 2023, at 7:00 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Vice Chairman Mark Burdolski.

The following staff members were present and signed in:

Interim Fire Chief Trig Morley	Division Chief Colby Stanchfield
Division Chief Aaron Winkler	Fire Marshal Brad Ralston
Battalion Chief Rob Hudspeth	Battalion Chief Jerame Frank
Firefighter Personnel	Administrative Services Ashley Smith

The following guests were present:

Andrew Holder, Fisher, Patterson, Saylor & Smith, LLP, Legal Counsel Fire District #1 Jo. Co.
Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered
Shirley Allenbrand, Johnson County Commissioner, District 6
Jim Francis, Johnson County Fire Services Administrator
Lynne Hermansen, Gardner News

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Vice Chairman Mark Burdolski. Board member Connie Schmidt moved to approve the agenda as presented. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Randy Gregorcyk, Chairman	Present via Phone
Mark Burdolski, Vice Chair	Present
Ron Conus, Secretary/Treasurer	Present
Keith Johnson	Present
Connie Schmidt	Present

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS

We have a new addition to the agenda as suggested by the board at the June 2022 monthly Board meeting. Vice Chairman Mark Burdolski presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

Johnson County Commissioner Shirley Allenbrand spoke to the board. She expressed her gratitude for the work of the Board of Directors. She stated that her role as the Commissioner is to work with the elected officials of the cities within our District. She has appreciated working with our Interim Fire Chief Trig Morley and the communication the district has developed with her.

No action taken.

IV. APPROVAL OF MINUTES

a. July 11, 2023 Board Meeting Minutes

Board member Connie Schmidt moved to approve the July board meeting minutes as presented. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

V. FINANCIAL REPORT

a. July 2023 Financial Report

Fire District #1 accountant Matt Magle, CPA, reviewed the July financial report with the board of directors. As discussed last month, the Fire District is over budget for 2023. However, the gap has closed a little and he anticipates that it will continue to do so. Most of the accrued interest was assigned to the restricted funds line item.

Board Secretary/Treasurer Ron Conus stated his concerns with the budget more and more each month. He voted against the budget last year and intends to do the same on the 2024 budget. He does not feel the Fire District is investing enough in the future.

Board member Connie Schmidt moved to approve the July financial report as presented. Board member Keith Johnson seconded the motion. All present board members voted for the motion as follows; Schmidt, yay, Johnson, yay, Gregorcyk, yay, Burdolski, yay, Conus, nay; the motion carried 4-1.

VI. OLD BUSINESS

a. Interim Fire Chief Trig Morley Report

Interim Chief Trig Morley reviewed the July call log of 472 calls within the district; up 55 calls from last month.

The Big Truck event in Spring Hill was on July 15th that the Fire District participated in.

The Southern Johnson County CERT team participated in a fire safety event with local Scouts.

The Fire District participated in Hope Market's backpack giveaway on July 22nd as well as Kid's Fest at New Life Church.

Marvin's Tow donated vehicles and their tow lot for firefighters to work on proficiency in extrication training. Captain Kramer organized the training.

Chiefs Morley, Russell and Stanchfield attended the Kansas Association of Fire Chiefs event at Lawrence Fire Department. The Chiefs collaborated on current issues across the state.

The Johnson County Fair was July 30th through August 5th. The Fire District supported the week-long event. The Prevention division was busy with food truck inspections. Chief Winkler and crews supported all events at the Fair. The CERT team assisted with road closures for the parade. The Fire District's large American flag was able to be hung this year, for the new parade route.

The Spencer Duncan run was at New Century on August 5th as well. Firefighters were on standby for EMS needs at the event.

Edgerton's City Hall hosted the Envision Edgerton event on August 7th. Chief Morley attended to gain knowledge on upcoming changes for the city of Edgerton.

Chiefs Morley and Winkler attended the USD 231 convocation event, with other city leaders, on August 8th. They welcomed USD 231 staff back for the new school year.

The staff at Fire District #1 is working through the budget process, publishing notices, and continued preparation for the August 22nd public hearing.

The Garmin Air Show will be August 19th and 20th at New Century. Firefighters will be present at the New Century airfield on August 17-18 to assist in the arrival of the jets.

Battalion Chief Chris Russell is still working through and managing the software platform transition.

A group of Firefighters as well as Chief Russell are working with the City of Gardner on the Omnigo Incident Software. It will be used to create incident action plans and large event planning.

A uniform committee was appointed to work on lowering uniform costs and order processes.

Three firefighters are attending the "Into the Fire" symposium for training.

August 11th, Edgerton will be hosting the groundbreaking ceremony for their new greenspace.

Fire District #1 will be on standby for the Gardner Grind on August 12th.

The International Fire Chiefs Association is hosting an event in Kansas City the week of August 14th through 18th. Some staff members will be attending for an opportunity to engage with business partners.

August's training focus will be on elevators. Johnson County Parks and Recreation is helping

with access to elevators for training at New Century Fieldhouse.

The Board of Directors was provided with an updated organizational chart for Fire District #1 staff. Board Secretary/Treasurer Ron Conus noted that the staff has done an excellent job of streamlining the Senior Management and making it more efficient.

Board member Kieth Johnson requested that some of our committees attend board meetings and introduce themselves, and the projects that they have been involved with, specifically community outreach.

Board Chairman Randy Gregorcyk appreciates the leadership thus far and Chief Morley's availability to discuss short and long term plans, in addition to meeting with Senior Management. He thanked Commissioner Allenbrand for her words and the encouragement of confidence.

No action taken.

- b. Discuss the Johnson County Government draft proposal for shared services with Fire District #1 Johnson County.

Chief Morley reviewed the shared services that Joe Connor presented at the last meeting. The staff spent the last month reviewing the proposal and looking at how much time is spent doing the tasks proposed to share. The initial proposal of shared services is for \$60,000 per year with an increase of 5% per year, within the agreement. The administrative staff worked to determine the existing man hours and cost. Currently, the district is spending between \$30,000-38,000 per year on the listed tasks. Chief Stanchfield noted that with the audit costs it is closer to \$40,000-45,000 per year.

As the software transition to EPR Staffworks is rolled out, we will have a better understanding of the payroll system and tracking.

The next step is for staff to sit down with the Financial Management Analysts and establish what changes in time spent and the task lifts that will be involved in the commitment. Then a value can be determined. The capacity to discuss this next step before our next monthly meeting is unknown.

Board member Keith Johnson noted that this is a long term process and that more information is better in decision making.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VI. EXECUTIVE SESSION

- a. Consider going into executive session to discuss personnel matters of non-elected personnel; pursuant to statutory justification listed in K.S.A. 75-4319(b).

Board member Connie Schmidt motioned for the Board of Directors to recess into executive

session to discuss personnel matters of non-elected personnel; pursuant to statutory justification listed in K.S.A. 75-4319(b), beginning at 7:31 and reconvening open meeting at 7:50pm. Board member Keith Johnson seconded the motion; All present board members voted in favor of the motion; the motion carried 5-0. Board member Connie Schmidt amended the motion to invite the Fire District #1 attorney, Andrew Holder, into executive session with the Board of Directors. Keith Johnson seconded the motion; All present board members voted in favor of the motion; the motion carried 4-0.

Board Secretary/Treasurer Ron Conus motioned to re-enter the open meeting at 7:50 pm. Board Chairman Randy Gregorcyk seconded the motion; All present board members voted in favor of the motion; the motion carried 5-0.

VIII. ADJOURNMENT

Board Member Connie Schmidt moved to adjourn the meeting. Board Secretary/Treasurer Ron Conus seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The meeting was adjourned at 7:51 pm.

Next monthly board meeting will be held on September 12th, 2023 at 7:00 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

The Public Hearing to exceed revenue neutral rate and budget hearing will be held on August 22, 2023 at 7:00pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Interim Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 12th day of September 2023.

APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY