



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
June 11, 2024, at 7:00

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Chairman Dave Drovetta.

The following staff members were present and signed in:

Fire Chief Trig Morley	Deputy Chief Aaron Winkler
Division Chief Brad Ralston	Division Chief Chris Russell
Battalion Chief Jerame Frank	Battalion Chief Rob Hudspeth
Battalion Chief Brad Davis	Firefighter Personnel
Ashley Smith, Administrative Services	

The following guests were present:

Shirley Allenbrand, Johnson County 6th District Commissioner
Joe Connor, Johnson County Assistant Manager
J. Paul Davis, Johnson County Director of Department of Emergency Services
Jim Francis, Johnson County Fire Services Administrator

I. PLEDGE OF ALLEGIANCE and CALL TO ORDER

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

David Drovetta, Chairman	Present
Mark Burdolski, Vice Chair	Present by phone
Keith Johnson, Secretary/Treasurer	Absent
Mike Casey	Present
Brian Walker	Present

II. AGENDA APPROVAL

Board Member Mike Casey moved to approve the amended agenda as presented. Board Member Brian Walker seconded the motion. All present board members voted in favor; the motion carried 4-0.

III. PRESENTATIONS

- a. Note for the Record - Chairman Dave Drovetta

Chairman Drovetta approved the emergency repair on Engine 83, not to exceed \$40,000, per policy.

No action taken.

IV. PUBLIC COMMENTS

Members of the public are welcome to make comments about matters or items on the agenda that are not part of a public meeting. Public members are asked to keep their comments to three minutes. No action will be taken.

Battalion Chief Brad Davis expressed his gratitude for Chairman Drovetta to spend his day with crews among the district. Chairman Drovetta enjoyed the days with crews.

Master Firefighter Andrew Dilda presented a letter from IAFF Local #3559. They thanked Chairman Drovetta for taking the time to visit staff and engage with them on his own time. They extended an open invitation to all Board Members to do the same.

Captain Matt Gillotti spoke on behalf of the Fire District #1 staff and as a resident of Edgerton, KS. Captain Gillotti appreciated the heartfelt conversations with staff and the time spent with them.

V. CONSENT AGENDA

- a. May 7, 2024 Monthly Board Meeting Minutes

Board Member Brian Walker moved to approve the May 2024 Board Meeting Minutes as presented. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 4-0.

VI. OLD BUSINESS

- a. Discuss Fire District #2 Contract

Fire Administrator, Jim Francis stated that the contract should be wrapped up in the next two months. No action taken.

VII. NEW BUSINESS

- a. Consider approval of a Business Operations Agreement between Fire District No. 1 Johnson County and the Board of County Commissioners of Johnson County, Kansas.

Fire Chief Trig Morley presented the agreement between Fire District #1 and the Board of County Commissioners of Johnson County. The agreement, if approved, will provide approval for shared services with the Financial Management Administration. If approved, shared services and the new platform will go live the first pay period of January 2025.

Board Member Mike Casey moved to approve a Business Operations Agreement between Fire District No. 1 Johnson County and the Board of County Commissioners of Johnson County, Kansas. Board Member Brian Walker seconded the motion. All present board members voted in favor; the motion carried 4-0.

- b. Consider setting a date for a Board of Directors 2025 Budget Work Session.

Board members agreed to hold a work session June 24th, 2024. Notice will be published.

- c. Consider approval of a Fire Service Administrator Memorandum of Understanding between Fire District #1 Johnson County and the Board of County Commissioners of Johnson County, Kansas.

Fire Chief Morley presented a Board Action Form for the MOU with Fire Administrator, Jim Francis. The MOU was reviewed by county legal and Fire District #1 legal. Fire District #1 Board of Directors reviewed the document and recommended additional wording. An amendment to Exhibit A, Strategic Planning Section 1 was noted as, *“Strategic Framework: The FSA will facilitate the development of a strategic plan, including vision, mission, goals and objectives; including but not limited to, exploring consolidation of Fire District #1 and Fire District #2.”*

Board Member Mike Casey moved to approve the amended Fire Service Administrator Memorandum of Understanding between Fire District #1 Johnson County and the Board of County Commissioners of Johnson County, Kansas. Board Member Brian Walker seconded the motion. All present board members voted in favor; the motion carried 4-0.

VIII. REPORTS

- a. May 2024 Financial Report

The Fire District budget is at 58.3%. Total operating expenses are 62% remaining.

Board Member Brian Walker moved to approve the May 2024 Financial Report. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 4-0.

- b. Fire Chief Report

Chief Morley stated that May had 458 calls; 290 EMS type calls and 168 Fire type calls. As of now, the district ran 2,281 calls, year to date.

STI visited stations May 9th through 10th and completed ladder testing.

May 17th, the GEHS Fire Science Program Graduation commenced.

Chief Morley attended the National Fire Academy in Maryland. A grant paid for 75 Johnson County employees to attend the training. Throughout the four days, several disaster scenarios were practiced. The value of the training was proven during the May 19th storms that came through the metro area.

CERT completed Incident Command Systems training on May 16th. On June 8th, the CERT team was deployed to Pleasant Hill, Missouri for a water crisis. The volunteers provided water distribution for four hours.

Leadership Gardner split May 18th between Gardner Police Department and Station #81 for Public Safety Day. The Department of Emergency Services collaborated with Fire District #1 staff to explain all services provided. On June 18th, the first Leadership Gardner class will be graduating.

The continued collaboration with Olathe Fire Department has been a great experience. The most recent training was on hoarding fires. Over 9 days, 18 sessions of training were completed.

The annual Kansas Forest Service Coop Meeting was conducted via zoom and in person in Wichita, KS. New procedures and updates were communicated to all collaborators.

Chief Winkler hosted an all officers meeting to communicate the changes that have occurred in May. Roles and responsibilities were communicated so that staff knew who to go to with questions.

Quint 84 is in service. Engine 84 was picked up June 11th. It will be upfitted with equipment and hoses and in service by June 21st.

The major repair of Engine 83 is complete. Other smaller repairs were included in the estimate and are finishing up.

The 2025 healthcare renewal with Bukaty is approaching. There is additional work for the broker to do. However, the current renewal shows a 34.9% increase in premiums for 2025.

June 15th is the deadline for final numbers to be distributed for the 2025 Budget.

Our three paramedics graduated in May. They are working with Captain Jeffry on their credentialing and the preceptor process.

We received a resignation letter from Dalton Hash. His last day at Fire District #1 is June 13. Firefighter Hash will be continuing his career at Leawood Fire Department. A job offer has already been offered to fill the vacant position. The new firefighter will begin June 25th.

Upcoming Events:

June 13, 14, and 19 - Water Rescue training with Northwest Consolidated and Kill Creek Park

June 14-16 - Edgerton Frontier Days at Martin Creek Park

June 18 - Leadership Gardner Graduation at The Venue

June 19-21 - Big water aerial training and hydrant usage and flow

June 20 - BOCC Agenda review for MOUs

June 20 - CERT training with Boy Scouts of America for fire safety, first aid and merit badges

June 21 - Family Fun Night at Station #81

June 25 - Code Save Recognition at Gardner Police Department

June 25-27 - UPS is hosting compressed natural gas training

June 27 - BOCC Meeting for MOU approval

July 1-3 - Training for relay pumping

No action taken.

IX. EXECUTIVE SESSION

No action was taken.

X. ADJOURNMENT - Next Meeting is scheduled for July 9, 2024 at 7:00 pm.

Board Member Mike Casey moved to adjourn the meeting. Board Member Brian Walker seconded the motion. All present board members voted in favor; the motion carried 4-0.

The meeting was adjourned at 8:18 pm.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 9th day of July 2024.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**