



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES - Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
November 12, 2024 at 4:00 PM

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 4:00 pm by Chairman Dave Drovetta.

The following staff members were present:

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|-----------------------------|---------------------------------------|
| Fire Chief Trig Morley | Deputy Chief Aaron Winkler |
| Division Chief Brad Ralston | Division Chief Chris Russell |
| Fire Shift Personnel | Ashley Smith, Administrative Services |

The following guests were present:

Shirley Allenbrand, 6th District Johnson County Commissioner
Joe Conner, Assistant County Manager Johnson County
Jim Francis, Johnson County Fire Services Administrator
Master Firefighter Danny Sanderson, Fire District #1

I. CALL TO ORDER and PLEDGE OF ALLEGIANCE

A quorum of the following members was present and participating; to-wit:

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|-----------------------------------|---------|
| Dave Drovetta, Chairman | Present |
| Mark Burdolski, Vice Chairman | Present |
| Brian Walker, Secretary/Treasurer | Present |
| Mike Casey | Present |
| Tamela Stockton | Present |

II. APPROVAL OF AGENDA

The meeting agenda was presented by Chairman Dave Drovetta. Board Secretary/Treasurer Brian Walker moved to approve the agenda as written. Board member Tamela Stockton seconded the motion. All present board members voted in favor; the motion carried 5-0.

III. PRESENTATIONS

A. Master Firefighter Danny Sanderson

Firefighter Danny Sanderson presented Firefighters Nick Avery and Teddy Gilmore. The three of them worked with area schools during Fire Prevention Month. They visited 10 elementary schools; 1 in Edgerton, 6 in Gardner, 3 in Spring Hill and 5 Alternative Schools. Over 4,700 students were educated about smoke detector safety. Firefighter Sanderson thanked Firefighters Avery and Gilmore for all of

their hard work and the impact they made on the communities.

No action was taken.

IV. PUBLIC COMMENTS

Members of the public are welcome to make comments about matters or items on the agenda that are not part of a public meeting. Public members are asked to keep their comments to three minutes. No action will be taken.

No comments.

V. CONSENT AGENDA

A. October 8, 2024 Board Meeting Minutes

Board member Mike Casey moved to approve the October minutes as written. Secretary/Treasurer Brian Walker seconded the motion. All present board members, except Chairman Drovetta who abstained, voted in favor; the motion carried 4-0.

VI. NEW BUSINESS

A. Consider approving the Disclosure Compliance Services Proposal with Gilmore & Bell

Fire Chief Morley presented the renewal agreement for the 2025 year, with a financial impact of \$1,500. The agreement is already included in the 2025 Budget.

Board Member Mike Casey moved to approve the Disclosure Compliance Services Proposal with Gilmore & Bell. Board Secretary/Treasurer Brian Walker seconded the motion. All present board members voted in favor; the motion carried 5-0.

B. Consider approving the renewed and extended Information Technology Services Agreement between the Board of County Commissioners of Johnson County, Kansas and Fire District No. 1 of Johnson County for an additional term from January 1, 2025, through December 31, 2025, in the amount of \$34,803.96.

Board Member Mike Casey moved to approve the renewed and extended Information Technology Services Agreement between the Board of County Commissioners of Johnson County, Kansas and Fire District No. 1 of Johnson County for an additional term from January 1, 2025, through December 31, 2025, in the amount of \$34,803.96. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor; the motion carried 5-0.

C. Consider approving Administrative Policy 100.06 Base Salary Rates with an effective date of 12/22/2024

Board Member Tamela Stockton moved to approve the Administrative Policy 100.06 Base Salary Rates with an effective date of 12/22/2024. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 5-0.

D. Consider approving Administrative Policy 100.55 Wellness with an effective date of 1/1/2025.

Board Secretary/Treasurer Brian Walker moved to approve the Administrative Policy 100.55 Wellness with an effective date of 1/1/2025. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 5-0.

E. Consider approving Administrative Policy 100.53 Education Reimbursement with an effective date of 1/1/2025.

Board Secretary/Treasurer Brian Walker moved to table Administrative Policy 100.53 Education Reimbursement until the December 10, 2024 Board Meeting. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor; the motion carried 5-0.

VII. REPORTS

A. October 2024 Financial Report

Fire Chief Morley presented the October Financial Report. The Fire District #1 budget has 28% remaining. Employee expenses are showing over budget. Each pay cycle, administration is tracking and managing the year-end projections. Overall the budget projects to have 6.8% remaining at the end of the year.

Board Secretary/Treasurer Brian Walker moved to approve the October 2024 Financial Report. Board Member Tamela Stockton seconded the motion. All present board members voted in favor; the motion carried 5-0.

B. Departmental Reports

Fire Marshal Brad Ralston communicated updates within the Prevention Department. They completed 93 annual business inspections, issued 10 burn permits, and completed 21 plan reviews. There was one fire investigation.

Deputy Chief of Operations Aaron Winkler said that the District completed 433 calls; 268 were EMS related and 165 were Fire types. The Operations department has done various extinguisher and hands-only CPR training for businesses and churches within the district. In addition, crews have been on standby during Gardner-Edgerton and Spring Hill high school football games. Training hours completed were 2,054 total. Lastly, October was Fire Prevention Month. Crews visited all elementary schools and alternative schools to provide safety demonstrations.

Ashley Smith of Administrative Services gave a status update on the transition to shared services with the Financial Management Administration. Staff demographic, salary and deductions information is

uploaded to Oracle. Analysis is being performed between Oracle and the current payroll system to find discrepancies. Each week, Ashley will be meeting with FMA to run parallel payrolls for the remainder of the year.

No action taken.

VIII. EXECUTIVE SESSION

Board member Mike Casey moved that the Board of Directors recess into executive session to discuss personnel matters of non-elected personnel; Pursuant to statutory justification listed in K.S.A. 75-4319(b). The Board of Directors invites Fire Chief Trig Morley to join in the Executive Session, beginning at 5:30, with the open meeting reconvening at 6:10, in this same room. Board Secretary/Treasurer Brian Walker seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0. Board Chairman Dave Drovetta resumed the open meeting at 6:10 pm.

IX. ADJOURNMENT

Vice Chairman Mark Burdolski moved to adjourn the meeting. Board Secretary/Treasurer Brian Walker seconded the motion. All present board members voted in favor of the motion; the motion carried 5-0.

The meeting was adjourned at 6:12 pm.

The next Board meeting will be held December 10, 2024 at 5:00 pm. The joint work session will be held in person at 111 S. Cherry St. Olathe, KS, on the third floor.

The next Regular meeting of the Fire District #1 Board of Directors will be held December 17, 2024 at 4:00pm. The meeting will be held in person at Station #81, 33364 W. 191st St. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 17th day of December 2024.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**