



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES - Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
October 8, 2024 at 4:00 PM

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 4:00 pm by Vice Chairman Mark Burdolski.

The following staff members were present:

Fire Chief Trig Morley	Deputy Chief Aaron Winkler
Division Chief Brad Ralston	Division Chief Chris Russell
Battalion Chief Brad Davis	Battalion Chief Rob Hudspeth
Fire Shift Personnel	Ashley Smith, Administrative Services

The following guests were present:

Captain Jerome Mitzner, Fire District #1 and FRA Trustee
Jim Francis, Johnson County Fire Services Administrator

I. CALL TO ORDER and PLEDGE OF ALLEGIANCE

A quorum of the following members was present and participating; to-wit:

Dave Drovetta, Chairman	Absent
Mark Burdolski, Vice Chairman	Present
Brian Walker, Secretary/Treasurer	Present
Mike Casey	Present
Tamela Stockton	Present

II. APPROVAL OF AGENDA

The meeting agenda was presented by Vice Chairman Mark Burdolski. Board Secretary/Treasurer Brian Walker moved to approve the agenda as written. Board member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 4-0.

III. PRESENTATIONS

A. FRA Presentation

Captain Jerome Mitzner of Fire District #1, represented the Firefighters Relief Association (FRA) and presented a Powerpoint introduction to the Board of Directors. Captain Mitzner reviewed the benefits that the FRA provides for all Volunteer, Parttime and Fulltime Firefighters.

No action was taken.

IV. PUBLIC COMMENTS

Members of the public are welcome to make comments about matters or items on the agenda that are not part of a public meeting. Public members are asked to keep their comments to three minutes. No action will be taken.

No comments.

V. CONSENT AGENDA

A. September 10, 2024 Board Meeting Minutes

Secretary/Treasurer Brian Walker moved to approve the September minutes as written. Board member Tamela Stockton seconded the motion. All present board members voted in favor; the motion carried 4-0.

VI. NEW BUSINESS

A. Move to Adopt Administrative Policy 100.54 as presented

Fire Chief Morley presented the new policy to be reviewed and adopted. This policy allows eligible employees to donate sick and vacation leave to others in need. After reviewing and discussing the policy, the Board of Directors moved to adopt the policy with a revision.

Board Secretary/Treasurer Brian Walker moved to adopt Administrative Policy 100.54, with the amendment of item 2B and 2C, replacing "Fire Chief or Designee" with a committee chaired by the Fire Chief or Designee. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 4-0.

VII. REPORTS

A. September 2024 Financial Report

Fire Chief Morley presented the September Financial Report. The Fire District #1 budget should have 25% remaining. Operations are at 29.5% remaining and 27% with bonds. Employee expenses are showing over budget. Each pay cycle, administration is tracking and managing the year-end projections.

Board Member Mike Casey moved to approve the September 2024 Financial Report. Board Secretary/Treasurer Brian Walker seconded the motion. All present board members voted in favor; the motion carried 4-0.

B. Departmental Reports

Fire Marshal Brad Ralston communicated updates within the Prevention Department. They completed 126 annual business inspections, 16 hanger inspections; issued 29 burn permits, 1 blasting permit and completed 25 plan reviews. There was one fire investigation.

Deputy Chief of Operations Aaron Winkler said that the District completed 464 calls; 279 were EMS related and 185 were Fire types. The Operations department has done various extinguisher and hands-only CPR training for business within the district. In addition, crews have been on standby during Gardner-Edgerton and Spring Hill high school football games. Training hours completed were 1,908 total. Lastly, October is Fire Prevention Month. Crews will be visiting all elementary schools, church schools and homeschool co-ops to provide safety demonstrations.

Ashley Smith of Administrative Services gave a status update on the transition to shared services with the Financial Management Administration. Personnel demographics are uploaded to Oracle. The current challenge is getting Oracle through the Firewall which is actively being explored. The goal is to run Oracle and EPR payroll side-by-side for the month of December before the transition is complete.

No action taken.

VIII. ADJOURNMENT

Board member Tamela Stockton moved to adjourn the meeting. Board Member Mike Casey seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting was adjourned at 5:08 pm.

Next monthly Board meeting will be held November 12, 2024 at 4:00 pm.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 12th day of November 2024.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**