



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES - Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
December 17, 2024 at 4:00 PM

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 4:00 pm by Chairman Dave Drovetta.

The following staff members were present:

Fire Chief Trig Morley Deputy Chief Aaron Winkler
Division Chief Brad Ralston Battalion Chief Jerame Frank
Battalion Chief Rob Hudspeth Fire Shift Personnel
Ashley Smith, Administrative Services

The following guests were present:

Brent Christensen, Johnson County Director of Financial Management Administration
Jim Francis, Johnson County Fire Services Administrator

I. CALL TO ORDER and PLEDGE OF ALLEGIANCE

A quorum of the following members was present and participating; to-wit:

Dave Drovetta, Chairman	Present
Mark Burdolski, Vice Chairman	Present
Brian Walker, Secretary/Treasurer	Absent
Mike Casey	Present
Tamela Stockton	Present

II. APPROVAL OF AGENDA

The meeting's amended agenda was presented by Chairman Dave Drovetta. Vice Chairman Mark Burdolski moved to approve the amended agenda. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 4-0.

III. PUBLIC COMMENTS

Members of the public are welcome to make comments about matters or items on the agenda that are not part of a public meeting. Public members are asked to keep their comments to three minutes. No action will be taken.

No comments.

IV. CONSENT AGENDA

- A. November 12, 2024 Board Meeting Minutes
- B. 100.14 Workers Compensation
- C. 100.15 Holidays
- D. 100.23 Deferred Compensation
- E. 100. 31 Purchasing

Board Member Mike Casey moved to approve the Consent Agenda. Board Member Tamela Stockton seconded the motion. All present board members voted in favor; the motion carried 4-0.

V. OLD BUSINESS

- A. 100.53 Education Reimbursement

Fire Chief Trig Morley originally presented this policy at the November Board of Directors Meeting. Per the Board's recommendations, the policy was updated and brought back for approval.

Board Member Mike Casey moved to approve Administrative Policy 100.53 Education Reimbursement. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor; the motion carried 4-0.

VI. NEW BUSINESS

- A. Consider approving Administrative Policy 100.10 Financial Compensation

Chief Morley presented the changes for policy 100.10 Financial Compensation to reflect the changes of the 2025 pay structure.

Board Member Mike Casey moved to approve Administrative Policy 100.10 Financial Compensation. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor; the motion carried 4-0.

- B. Consider approving Administrative Policy 100.06 Base Salary Rates

Chief Morley presented the updates for policy 100.06 Base Salary Rates to reflect the changes of the 2025 pay structure.

Vice Chairman Mark Burdolski moved to approve Administrative Policy 100.06 Base Salary Rates. Board Member Tamela Stockton seconded the motion. All present board members voted in favor; the motion carried 4-0.

- C. Consider approving Administrative Policy 100.16 Vacation & Personal Holiday

Chief Morley presented changes to Administrative Policy 100.16 Vacation & Personal Holiday. Language regarding accruals and pay outs were clarified.

Board Member Mike Casey moved to approve the Administrative Policy 100.16 Vacation & Personal Holiday. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor; the motion carried 4-0.

VII. REPORTS

A. November 2024 Financial Report

Fire Chief Morley presented the November Financial Report. The Fire District #1 budget has 8% remaining. Each pay cycle, administration is tracking and managing the year-end projections. Overall the budget is projected to have 5.2% remaining at the end of the year.

Board Member Tamela Stockton moved to approve the November 2024 Financial Report. Board Member Mike Casey seconded the motion. All present board members voted in favor; the motion carried 4-0.

B. Departmental Reports

Ashley Smith of Administrative Services gave a status update on the transition to shared services with the Financial Management Administration and implementation of Oracle.

No action taken.

VIII. ADJOURNMENT

Board Member Mike Casey moved to adjourn the meeting. Vice Chairman Mark Burdolski seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting was adjourned at 4:49 pm.

The next Board meeting will be held January 14, 2025 at 4:00 pm.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Ashley Smith, Administrative Services
Recording Secretary

Trig Morley, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on the 14th day of January 2025.

**APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY**