



**FIRE DISTRICT #1 JOHNSON COUNTY**  
**33364 W. 191st St.**  
**Edgerton, KS 66021**

**MINUTES -- Board of Directors Monthly Meeting**  
**33364 W. 191st St - Edgerton, KS**  
**July 11, 2023, at 7:00 pm**

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 7:00 pm by Vice Chairman Mark Burdolski.

**The following staff members were present and signed in:**

|                                      |                                  |
|--------------------------------------|----------------------------------|
| Interim Fire Chief Trig Morley       | Division Chief Colby Stanchfield |
| Division Chief Aaron Winkler         | Fire Marshal Brad Ralston        |
| Battalion Chief Brad Davis           | Battalion Chief Ken Phelps       |
| Battalion Chief Chris Russell        | Firefighter Personnel            |
| Administrative Services Ashley Smith |                                  |

**The following guests were present:**

Andrew Holder, Fisher, Patterson, Sayler & Smith, LLP, Legal Counsel Fire District #1 Jo. Co.  
Matt Magle, CPA Hollis, Kuckelman, Van De Veer, Chartered  
Joe Connor, Johnson County Assistant County Manager  
Brent Christensen, Director of Financial Management & Administration, Johnson County  
Mark Dapp, Senior Management & Budget Analyst, Johnson County  
Ted Clemons, Senior Budget Analyst, Johnson County  
Robin Symes, Assistant Director of Budget & Financial Planning, Johnson County  
Lynne Hermansen, Gardner News

**I. APPROVAL OF AGENDA**

The meeting agenda was distributed by Vice Chairman Mark Burdolski. Board member Connie Schmidt moved to approve the amended agenda as presented. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

**CALL TO ORDER - ROLL CALL**

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

|                                |         |
|--------------------------------|---------|
| Randy Gregorcyk, Chairman      | Absent  |
| Mark Burdolski, Vice Chair     | Present |
| Ron Conus, Secretary/Treasurer | Present |

Keith Johnson Present  
Connie Schmidt Present

## **II. PLEDGE OF ALLEGIANCE**

## **III. PUBLIC COMMENTS**

We have a new addition to the agenda as suggested by the board at the June 2022 monthly Board meeting. Vice Chairman Mark Burdolski presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

No public was present.

## **IV. APPROVAL OF MINUTES**

### **a. June 13, 2023 Board Meeting Minutes**

Board member Keith Johnson motioned to amend the June Board Meeting minutes on page 3 to reflect that during the budget work session, the board did not encourage the district to strive for the middle to the top 1/3 of firefighter salaries. Board Secretary/Treasurer Ron Conus seconded the motion. Board Vice Chair abstained; all other present board members voted in favor of the motion; the motion carried 3-0.

Board Secretary/Treasurer Ron Conus motioned to amend the June Board Meeting minutes on page 2 to clarify that the Contingency Fund is also a restricted line item. Board member Keith Johnson seconded the motion. Board Vice Chair abstained; all other present board members voted in favor of the motion; the motion carried 3-0.

Board member Connie Schmidt moved to approve the June Board meeting minutes as amended. Board member Keith Johnson seconded the motion. Board Vice Chair abstained; all other present board members voted in favor of the motion; the motion carried 3-0.

## **V. FINANCIAL REPORT**

### **a. June 2023 Financial Report**

Fire District #1 accountant, Matt Magle explained the June financial report to the board of directors. The budget is 1% over due to one-time payments. Division Chief Colby Stanchfield furthered the clarification with information regarding disrupted budget percentages. Many once-per-year payments were made in June and affected the percentage of overall expenditures.

Board Secretary/Treasurer Ron Conus voiced concerns with the budget in comparison to where spending was this time, last year. Chief Stanchfield explained several areas that would be reimbursed after pending payments are received.

Board member Keith Johnson moved to accept the June 2023 Financial Report. Board Member Connie Schmidt seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

## **VI. OLD BUSINESS**

### **a. Interim Fire Chief Trig Morley Report**

Chief Trig Morley reviewed the June call logs with 418 calls within the district in the month.

The community outreach team of firefighters attended a luau at Bethel Estates with the CERT team to give an emergency preparedness demonstration to the residents.

Fire District #1 supported the Edgerton Frontier Days with parade participation and EMS standby for the festivities.

Demdaco, in the Logistics Park, provided their warehouse for emergency training for the firefighters of Fire District #1.

The open enrollment for the transition from Humana to Blue Cross Blue Shield is complete.

Fire District #1 families gathered in June for a family barbecue at the Gardner Aquatic center for a laid back, family event.

June 30th Chief Meyers' retirement ceremony was held. It was well attended and he greatly appreciated it.

The Prevention department was very busy in June. There were 18 fireworks stands within the district to be inspected. Fire Marshal Brad Ralston, Lieutenant Inspector Pete Graham and Master Firefighter John Allen (working on light duty) completed all the inspections in time for the stands to be compliant for sales.

July 3rd, crews were on standby for Edgerton's Fireworks display and celebration.

July 4th, crews were on standby at Celebration Park for Gardner's fireworks celebration.

The fourth of July was a very busy day. There were 34 calls with 20 being fire type.

Battalion Chief Robert Hudspeth and Retired Chief Meyers worked with Cummins Motors to provide policy support on the repair of Engine 82. They were able to save \$20,000 on the repair.

The Quarterly newsletter was distributed in Board packets.

Since Chief Meyers retired on June 30th, the staff has been working together to discuss and transition responsibilities. Colby Stanchfield is the Division Chief of Administration, EMS and Finance. He leads Brad Ralston, Pete Graham, Chris Russell, Ashley Smith and Kathy Phillips. Aaron Winkler is the Division Chief of Operations and Training. He leads all six Battalion Chiefs and their crews. We will be spending time improving communication in our organization with weekly staff meetings and quarterly shift meetings.

Upcoming events include Big Truck day in Spring Hill on July 15th and Kids Fest at New Life on July 22nd. The Spencer Duncan run is at New Century on August 5th. Marvin's Tow will be hosting the Fire District on their tow lot to do extrication training.

The Garmin Air Show will be August 19th and 20th at New Century. Chief Winkler reached out

to other municipalities to help staff those events with the purpose of reducing overtime costs of personnel.

The Johnson County Fair is July 30th through August 5th. The parade is back on, this year with a new route.

No action taken.

**Declaration.** At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

## **VII. NEW BUSINESS**

- a. Discuss the Johnson County Government draft proposal for shared services with Fire District #1 Johnson County.

Joe Connor, Johnson County Assistant County Manager and Brent Christensen, Director of Financial Management & Administration, Johnson County presented the offerings of Johnson County's shared services. They provided documentation to the Board of Directors. After the presentation Chief Morley requested that the Chief and Administration staff have the opportunity to review the current process to gain a better understanding of what work loads would be removed. Board Secretary/Treasurer Ron Conus asked that a decision on services not be made until after the Board of Directors hears from the executive staff.

Board member Connie Schmidt moved to provide a directive to staff to meet concurrently with the budget and finance staff to move forward with discussion of pluses and minuses and make a determination at a future board meeting, date to be determined. Board member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

- b. Consider authorizing the publication of a proposed budget for Fire District #1 Johnson County in the amount of \$12,264,618 for fiscal year 2024, notifying the County Clerk of the proposed intent to exceed the revenue neutral rate, and setting a public hearing on the proposed budget for Tuesday, August 22, 2023 at 7:00 p.m. in the Board Room at 33364 W. 191st Street, Edgerton, KS.

Interim Fire Chief Trig Morley provided the Board of Directors with a Board Action form. Chief Morley requested the board consider publishing the proposed budget for \$12,264,618 with an employee wage increase of 10% and estimated general and EMS fund mill lev of 13.426 mills. The total estimated mill levy is 16.485 mills.

Board Member Connie Schmidt moved to authorize the publication of a proposed budget for Fire District #1 Johnson County in the amount of \$12,264,618 for fiscal year 2024, based on the determination of the Board during prior meetings, and notify the county clerk of the proposed intent to exceed the revenue neutral rate, and that the board set a public hearing on the proposed budget for Tuesday, August 22, 2023, at 7:00 p.m. in the Board Room at 33364 W. 191<sup>st</sup> Street, Edgerton, KS. Board Member Keith Johnson seconded the motion. Roll Call vote was taken; Connie Schmidt, yes; Keith Johnson, yes; Randy Gregorcyk, absent; Mark Burdolski, yes; Ron Conus, nay. The motion carried 3-1.

## **VIII. ADJOURNMENT**

Board Member Connie Schmidt moved to adjourn the meeting. Board Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

The meeting was adjourned at 7:56 pm.

Next monthly board meeting will be held on August 8th, 2023 at 7:00 pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

**ATTEST:**

**Respectfully submitted by:**

**FIRE DISTRICT #1 JOHNSON COUNTY**

\_\_\_\_\_  
Ashley Smith, Administrative Services  
Recording Secretary

\_\_\_\_\_  
Trig Morley, Interim Fire Chief

**The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 8th day of August 2023.**

**APPROVED by BOARD OF DIRECTORS**  
**FIRE DISTRICT #1 JOHNSON COUNTY**