



FIRE DISTRICT #1 JOHNSON COUNTY
33364 W. 191st St.
Edgerton, KS 66021

MINUTES -- Board of Directors Monthly Meeting
33364 W. 191st St - Edgerton, KS
February 14th, 2023, at 6:30 pm

A regular monthly meeting of the Fire District #1 Board of Directors was held in person and was called to order at 6:30 pm by Vice Chairman Mark Burdolski.

The following staff members were present and signed in:

Fire Chief Dennis Meyers	Director Administrative Services Mary Bush
Division Chief Colby Stanchfield	Division Chief Aaron Winkler
Battalion Chief Michael Hirschmann	Battalion Chief Tom Turner
Fire Shift Personnel	Administrative Services Ashley Smith

The following guests were present:

Jim Francis, Johnson County Fire Services Administrator

I. APPROVAL OF AGENDA

The meeting agenda was distributed by Vice Chairman Mark Burdolski. Board member Connie Schmidt moved to approve the agenda as presented. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

II. PRESENTATIONS

Division Chief Aaron Winkler presented Master Firefighter Andrew Dilda with his completion of the National Fire Academy's (NFA) Managing Officer Program. After two years of training, classes, and time away from his family, Firefighter Dilda achieved this certification. He is the first in Fire District #1 to complete the program. Prior to even being accepted into the program, he had to complete five courses. Firefighter Dilda thanked his wife, Danielle, who was present, for her time and support over the last two years. He also thanked all of the staff at Fire District #1. He hopes the Board of Directors will give their support to send other firefighters to this program.

CALL TO ORDER - ROLL CALL

The roll being called, it was found to be a quorum of the following members present and participating; to-wit:

Randy Gregorcyk, Chairman	Absent
Mark Burdolski, Vice Chair	Present
Ron Conus, Secretary/Treasurer	Present
Keith Johnson	Present

III. PLEDGE OF ALLEGIANCE**IV. PUBLIC COMMENTS**

We have a new addition to the agenda as suggested by the board at the June 2022 monthly Board meeting. Vice Chairman Mark Burdolski presented the public comments as stated; members of the public are welcome to use this time to make comments about matters or items on the agenda that are not part of a public meeting. Members of the public are asked to keep their comments to three minutes. Comments are for informational purposes only. No action will be taken.

No public was present.

V. APPROVAL OF MINUTES**a. January 10, 2023 Board Meeting Minutes**

Board member Connie Schmidt moved to approve the January 10, 2023 Board Meeting Minutes as written. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

VI. FINANCIAL REPORT**a. January 2023 Financial Report**

Fire Chief Dennis Meyers presented the January 2023 Financial Report. Line item #3002 for natural gas is going to show that we have spent 50% of our budget for the year. Kansas Gas's meter charged Station 81, 10-times what the meter was supposed to read. The automatic payment was withdrawn from our account. Kansas Gas is sending us a refund this week and has corrected the meter.

Overtime is showing higher for January. However, the three new firefighters have completed their academy and are now on shift. Overtime should show a decrease moving forward.

Board Member Keith Johnson inquired about the overage of funds showing in the Training line item. Chief Meyers explained that we received donations for a training prop totalling \$6,000. The construction of the prop will come directly from the Training line item.

Board Treasurer/Secretary Ron Conus moved to approve the January 2023 Financial Report. Board Member Keith Johnson seconded the motion. All present board members voted in favor of the motion; the motion carried 4-0.

VII. OLD BUSINESS**a. Fire Chief Dennis Meyers Report**

Chief Meyers reviewed old business. He and other members of the Executive Team met with Columbia Capital Management. They are an investment company that works with cities to invest extra funds to provide additional income for the Fire District. Board Secretary/Treasurer Ron Conus suggested the meeting. The executive team is working on financial information for

Columbia Capital Management to analyze.

Chief Meyers distributed a summary of Station 81's build. All bills for the build have been paid. Director of Administrative Services, Mary Bush, audited all payments submitted for the building and equipping of the station. With all of that information, the true cost was able to be determined. The entire build came out just \$22,000 over the original budget. This overage includes having to buy the unplanned property for the station which was \$900,000.00. In addition, it includes the purchase of Truck 81. There were a lot of savings for engineering.

In March, the annual Fire District Audit will occur.

In the last 30 days, we have lost four firefighters. Three are moving to other departments and one is focusing on his own business. Exit interviews were conducted to determine their reasons. The lack of call numbers in comparison to other departments, and the lesser pay in Fire District #1 were the reasons given. We thought that the salary increases given this year brought us up to the mid-range with other fire departments. However, across the board some departments have upped last year's base salaries by 10-15%. Fire District #1 and the Board of Directors have a lot of work to do for the 2024 budget. Our staff does the same thing as other departments. Something has to be done to correct this.

February 23, 2023, Chief Meyers will be representing the Fire District at Edgerton's Annual Review of Accomplishments.

No action taken.

Declaration. At this time, Board Members may declare any conflict or communication they have had that might influence their ability to impartially consider today's issues.

VIII. NEW BUSINESS

- a. Consider Approval of Administrative Policy 100.31

Chief Meyers and the Executive Team evaluated the current policy and made adjustments. Currently, the Chief is only allowed to spend up to \$2,500 without approval by the Board. The updated policy reflects an allowance of up to \$10,000 without approval by the Board. Board Member Connie Schmidt noted that upping the allowance will put our policy in line with the County's purchasing policies.

Board Member Connie Schmidt moved to approve Administrative Policy 100.31. Board Member Keith Johnson seconded the motion. All present board members voted in favor, the motion carried 4-0.

- b. Consider approval of purchasing loose and fixed equipment for the new Type 3 Wildland Engine and the Wildland Program not to exceed \$63,000.

Division Chief Aaron Winkler presented the board action form on this item. In May 2021, the board approved the purchase of the Type 3 Wildland Engine. Over the last two years, the Heavy Brush truck has been used for all Wildland deployments. The new rig gives an additional resource for deployment. Some of the equipment are specs of the Federal Government and will be replaced for free if damaged on deployment.

Board Secretary/Treasurer Ron Conus moved to approve purchasing loose and fixed equipment for the new Type 3 Wildland Engine and the Wildland Program not to exceed \$63,000. Board Member Keith Johnson seconded the motion. All present board members voted in favor, the motion carried 4-0.

- c. Consider approval to purchase fitness equipment to replace aging equipment for Fire Station 85, not to exceed \$5,100 from Fitness Showcase

Division Chief Winkler presented the board action form. Station 85 has historically received older equipment from other stations. We value health and wellness at Fire District #1. This update will provide equipment at the same level as the other stations. The funding for this will come from the savings we have received from our Health Insurance, as a result of our staff's exercise.

Board Member Connie Schmidt moved to approve the purchase of fitness equipment to replace aging equipment for Fire Station 85, not to exceed \$5,100 from Fitness Showcase. Board Member Keith Johnson seconded the motion. All present board members voted in favor, the motion carried 4-0.

- d. Discussion of excess funds

The 2022 Budget has \$191,000 of excess funds that need to be assigned to accounts. Chief Meyers suggested putting some of the funds into the S&V fund to accommodate upcoming retiree payouts, some to be put into the Wildland account to assist in purchasing equipment and for the remainder to go into Equipment Reserve.

Board Member Keith Johnson moved to move the \$191,000 as follows: \$40,000 into the Wildland account, \$50,000 into the S&V account and \$101,000 go into the equipment reserve fund. Board Member Connie Schmidt seconded the motion. All present board members voted in favor, the motion carried 4-0.

- e. Discussion of potential work sessions and set dates

Chief Meyers stated that Board Chairman Randy Gregorcyk would like to have a work session to discuss upcoming changes in the Fire District, with the goal to go into executive session to take action. According to KOMA, executive sessions must occur after the opening of a meeting. Therefore, a special board meeting is scheduled for February 28, 2023 at 7:00 pm. The meeting will occur in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

No action taken.

IX. ADJOURNMENT

Board Member Connie Schmidt moved to adjourn the meeting. Board Member Keith Johnson seconded the motion. All present board members voted in favor; the motion carried 4-0.

The meeting was adjourned at 7:13 pm.

Next monthly board meeting will be held on March 14th, 2023 at 6:30pm. The meeting will be held in person at Station #81, 33364 W. 191st ST. Edgerton, KS 66021.

ATTEST:

Respectfully submitted by:

FIRE DISTRICT #1 JOHNSON COUNTY

Mary Bush, Recording Secretary

Dennis Meyers, Fire Chief

The above minutes having been read and considered by the Board of Directors of Fire District #1 Johnson County, and having been found to be correct as written, or with minor changes as shown above, was approved on this 14th day of March 2023.

APPROVED by BOARD OF DIRECTORS
FIRE DISTRICT #1 JOHNSON COUNTY